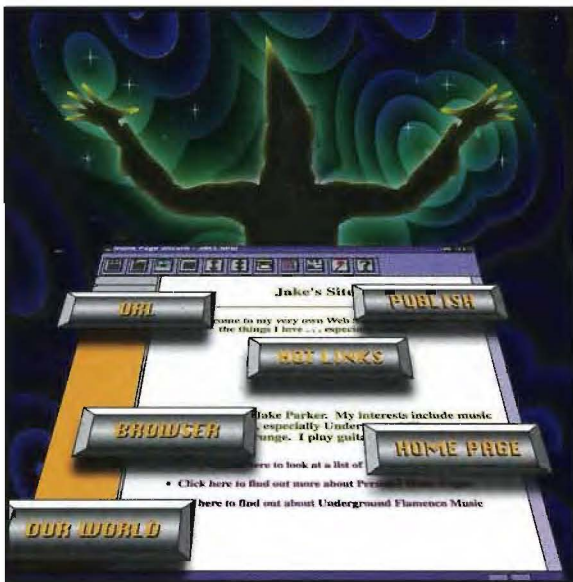


TIP SHEET

Become a Web Master!

How to create your own Web site with
CompuServe's Home Page Wizard.SM

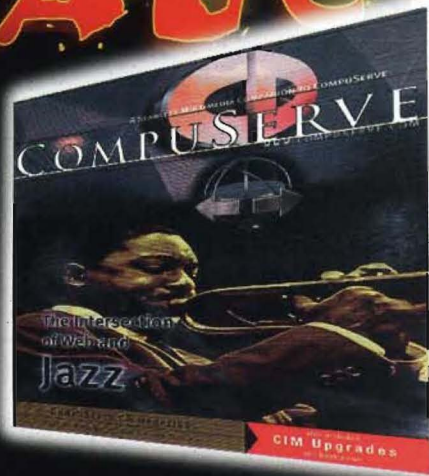


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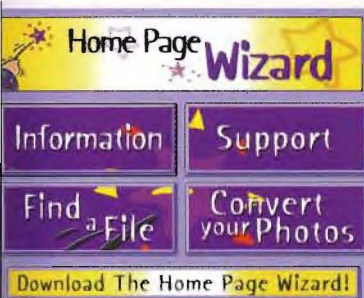
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Create Your Own Web Page!

If you've got a Web browser such as Microsoft's Internet Explorer or Netscape's Navigator, you've probably visited Hotwired, c/net, Yahoo, or some of the thousands of other great home pages devoted to nearly every subject imaginable. Have you ever wished you had your *own* Web page? Tired of sitting on the sidelines—want to get into the game?



CompuServe's acclaimed **Home Page Wizard** software makes it easy to build and publish custom Web sites of your own. Instead of forcing you to learn HTML, the language used to create Web sites, Home Page Wizard lets you build Web pages using a simple **drag-and-drop interface**. Whether you want to devote a site to your hobby, your family, or your business, Home Page Wizard can be used to create Web pages that boast graphics, text, colorful backgrounds, and

other features. Home Page Wizard is currently available only for PC users (see the requirements box below); for information about upcoming Home Page Wizard products for the Macintosh, visit the *Tip Sheet* Web site.

Home Page Wizard software is free of charge—simply retrieve it from CompuServe's dedicated Home Page Wizard menu and get started. This guide will show you, step-by-step, how to retrieve Home Page Wizard, create your own Web pages, and publish them on the Internet. Publishing your page takes place almost instantly, and costs no more than normal connect charges.

The ability to publish your own home page introduces limitless possibilities. Want to keep friends and relatives up to date with your family's happenings? Keep a journal on the World Wide Web, complete with pictures and a button that lets them send you e-mail. Or create a site devoted to your business complete with a profile of your company, descriptions of your product or service, and links to other Web sites related to your industry. If you're an avid hobbyist, share your expertise with the world via your own dedicated online resource center.

Thousands of fellow CompuServe members have used Home Page Wizard to claim their own corners of cyberspace. For a look at some of their best work, be sure to point your browser to <http://ourworld.compuserve.com>, a home base for CompuServe Web publishers. Many of the examples there were created using Home Page Wizard software.

Requirements

- IBM or compatible computer running a 386 or higher processor
- At least 4MB RAM
- Microsoft Windows 3.1 or higher
- 2MB hard drive space
- A WINSOCK.DLL connection and CompuServe's Internet Dialer (included in WinCIM 2.0 or higher).

To retrieve the latest version of CompuServe GO CISSOFT

For additional information on creating your own home page, and an opportunity to suggest future Tip Sheet content, visit the Tip Sheet Web site at <http://www.compuserve.com/index/tipsheet.html>

How to Retrieve and Install Home Page Wizard on Your PC:

- 1 GO HPWIZ and click on **Download The Home Page Wizard!**
- 2 Double-click **Download Home Page Wizard— HPWIZ.EXE**. After reading the disclaimer, click on **Retrieve**.
- 3 HPWIZ.EXE, a compressed version of Home Page Wizard, will be downloaded to your C:\cserve\download directory. If you do not want it there, specify another directory. Click **OK**.
- 4 After retrieval, use the File Manager (Windows Explorer in Win95) to locate the HPWIZ.EXE file within the C:\cserve\download directory. Double-click on the **HPWIZ.EXE** file.
- 5 Click **OK** to start the decompression process. Save the files to the C:\windows\temp directory as suggested, then follow the setup procedures as they appear. Home Page Wizard will be added to the CompuServe applications program group.
- 6 Double-click on the **Home Page Wizard icon** in your CompuServe applications program group to start.

Get Started!

- 1 When you first start Home Page Wizard, you will be greeted by a screen that will guide you through the first stages of building your home page. The first thing you will do is select a title for your "home base page" (the first page of your site Web surfers will see). Type a title in the title field—this will serve as the name of your entire collection of Web pages. Click on **Next**.
- 2 Fill in your personal information. When entering your e-mail address, remember to follow your CompuServe User ID number with the CompuServe Internet domain extension (example: 76004.3302@compuserve.com). Be sure to use only periods in the address. Click on **Next**.
- 3 Choose a template (which includes a headline, background, and graphic to help get you started) or a blank page to begin the design of your web site. Click on **Finish**.
- 4 You're now ready to build text and graphics into your home page (or edit the existing items if you chose a template). A Tip of the Day box will appear that displays hints on creating specific features—you can browse through them or disable it by clicking the x in the box.



By choosing a Template, Home Page Wizard places a headline, graphic image, and two external links on your new page automatically.

Placing Features on Your Page

If you picked a template to work from, you can edit and customize the existing items by pointing and clicking on those items. If you chose a blank page, you can add items by clicking on a corresponding button on the toolbar. Below are a few of the items you can add to your Web pages using Home Page Wizard:



Headlines

Headlines used in Web pages come in six sizes, numbered one through six (one being the largest). You can use these different sizes to introduce different subject matter on your pages based on priority or importance. The headline you created when you named your page (see step 1, "Getting Started," page 4) is a level-one headline. If you would like to change the size or edit the headline, double-click on the headline and an edit box will appear where you can change the text or size of your headlines. You can also create new headlines by clicking the **Headline** button on the toolbar.

Text

The line of text underneath the headline that was created can also be modified. Double-click on the line of text to change its content or style. You can create additional blocks of text by clicking the **Text** button on the toolbar.

Images

To add a photo or illustration to your Web page, click on the **Image** button on the toolbar. An image edit box will appear where you can scroll through a list of images, or you can click **browse** to find images stored on your hard drive to add to the image list (Home Page Wizard supports both GIF and JPEG). You can also specify the size of the image or whether you want the image centered on the page. If you want to delete an image on your home page, simply highlight it and press the delete key.



When inserting new items in your home page, notice that when you click on an item, it is highlighted in a box. When you choose to add a new item from the toolbar, the new item will be placed above the highlighted, boxed item. You can also add features by simply clicking on the corresponding button on the toolbar and dragging it onto the page.



You can add external links from your Web page to your favorite Forum areas in CompuServe! When you add an external link, place the text <http://www.compuserve.com/cgi-bin/exp?WORD> in the URL field. Place the GO WORD of the Forum area where the text WORD appears. For example, the Cats Forum area would look like: <http://www.compuserve.com/cgi-bin/exp?cats>. This URL will link visitors to a page explaining how to configure their Web browser to open CIM and take them to a Forum area (if they are CompuServe members).

Internal and External Links

The two lines provided below your text are external links that will take visitors to other Web sites when clicked. You can also create internal links, which connect users to other parts of your project/site. Double-click on the external links to edit the text and assign Web addresses (also known as URLs) to them. To create an internal link, click on the **Internal Link** button on the toolbar, fill in the text that will be displayed as your link to another internal page in your site, then either add a new page (you will need to do this if you haven't created any pages other than your original home page) or choose from a list of internal pages you have already created. Any new pages created will be listed as tabs on the left side of the Home Page Wizard display so you can keep track of all the pages in your project.



Customize external and internal links by double-clicking on them and filling in the fields. Insert new links by dragging the appropriate button directly onto the page.

Horizontal Lines

To separate sections or different ideas on your home pages, you may want to use horizontal lines. Click on the **Lines** button on the toolbar to open the edit box, where you can specify the length, thickness, and alignment of the line on the page.

E-mail Links

To create a clickable link that will let Web surfers send you an e-mail message from your Web page, click on the **E-mail** button, then fill in the text for the e-mail link and fill in your Internet e-mail address. This includes your CompuServe User ID number with the CompuServe domain attached to it (example: 70006.103@compuserve.com; remember, use only periods in Internet addresses). You can also specify whether you want to center the link on the page or bullet the link by clicking on the **Styles** tab.

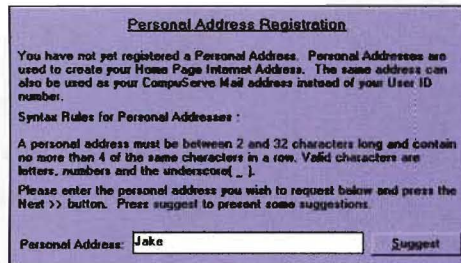
Backgrounds, Text, and Link Colors

Click on the **Background** button on the toolbar to choose colors for your links, visited links, and text of your home page, as well as a background color or image. To choose from a palette of colors, click on **Select** (grey is the default color for Web pages). If you choose an image as a background, remember that it will automatically tile (be repeated to cover the page) when displayed.

How to Publish your Page on the Web

1 Once you've finished your Web page (or pages), save it, then test it to see what it will look like viewed in a Web browser. Click on the **Test** button on the toolbar and browse your hard drive for your Web browser's .EXE file. Once found, click **OK**. This will launch your Web browser and display your home page (although you will not be connected to the Web).

2 Once you've tested your page in the browser, go back to Home Page Wizard and click on the **Publish** button on the toolbar. This will launch the Home Page Publishing Wizard, an application that will place your Web page on the World Wide Web. Follow the directions and fill in the information as the software prompts you. You will be asked, for example, to select an alias—a name that will serve as your Web domain address. Choose carefully—this alias will also serve as your e-mail address when CompuServe introduces word-based addressing in the future. Your files will be uploaded to the <http://ourworld.compuserve.com> server—once the upload is complete, your home page Web address (URL) will be displayed. *Be sure to write it down*. You can then click on **View Page** to view your home page on the World Wide Web, or click on **Finish**.



Personal Address Registration

You have not yet registered a Personal Address. Personal Addresses are used to create your Home Page Internet Address. The same address can also be used as your CompuServe Mail address instead of your User ID number.

Syntax Rules for Personal Addresses :

A personal address must be between 2 and 32 characters long and contain no more than 4 of the same characters in a row. Valid characters are letters, numbers and the underscore(_).

Please enter the personal address you wish to request below and press the Next >> button. Press suggest to present some suggestions.

Personal Address:

Home Page Wizard and Publishing Wizard Support

Support for both Home Page Wizard and Home Page Publishing Wizard can be found on the Home Page Wizard main menu (GO HPWIZ). There you will find technical support through the Netlauncher Support Forum, Internet Publishing Forum, Internet New Users Forum, and Internet Resources Forum areas, and graphics support from the Computer Art Forum, Graphics Support Forum, and Graphics User Group A Forum areas. Click on the **Find a File** button to search for graphics using the Graphics File Finder, or click on **Convert Your Photos** to learn more about products that can transform your family photos into graphics files to place on your home page.



You can use the Home Page Publishing Wizard with any HTML editing program. Just create a Web page using the authoring tool of your choice, then click on the Publishing Wizard icon to launch the program and choose which files you want to upload to the Web.

CompuServe

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Columbus, Ohio 43220

Be sure to visit the **Tip Sheet World Wide Web site** for home-page design ideas, downloadable background, button, and border images, and more, including an archive of previous **Tip Sheet** content.

<http://www.compuserve.com/index/tipsheet.html>

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