How To Use Index

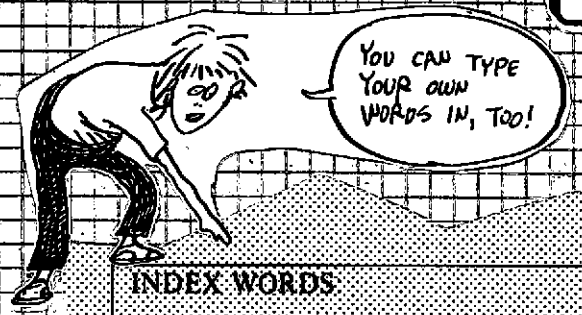
Step 1 Press



FIND
INDEX
ADD
EXIT

Step 2

BROWSE



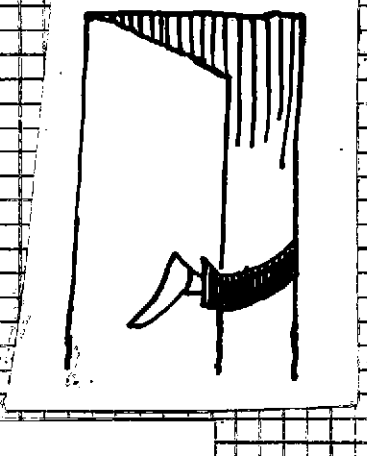
Use the arrow buttons to put the highlight on a topic that interests you. then, PRESS YES

INDEX WORDS

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

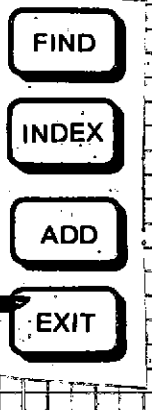
How To Exit Community Memory



Step 1

Press





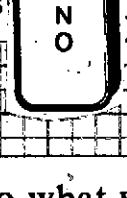
Step 2

When it asks if you're SURE, press



You're all done!
Let us know how you like it.

If you don't want to quit now, press



You'll go back to what you were doing.

Tool cutting guide



Tab
Cutting
Guide
[Right]

FOR MORE INFORMATION:

A more detailed user guide to Community Memory is available for $3.00.
It explains the system more fully, including:

- using Author & Passwords
- more ways to use the index
- how to edit earlier messages
- how the indexing system works

If you would like to know more about the Community Memory Project, or would like to volunteer to help, please contact us.

The Community Memory Project
916 Parker Street
Berkeley, CA 94710
841-1114

EXIT

Step 5

You can now *Add* your message, or go back and *Edit* it.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

If your message is *READY*, press YES

Your message will be added to Community Memory.

If you want to *CHANGE* any part

1. Press NO until the part you want to change is highlighted.

2. Use the arrow keys and the erase keys to make the changes, then press YES

3. Press NO until the highlight is on *READY TO ADD*.

4. Press YES



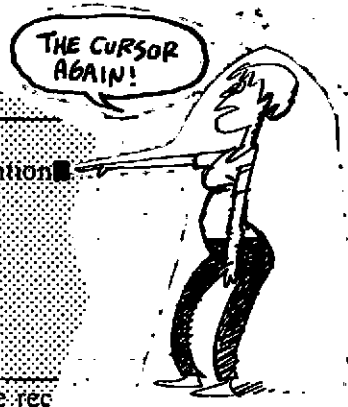
YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

ADD

Step 3 Now, add a *TITLE* to your message.



ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rec
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the cursor
right of t

When you have finished typing the *TITLE*, PRESS YES

Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

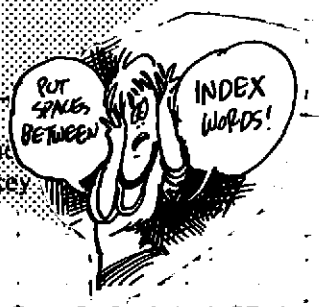
Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter.
you type is the cursor. It shows you whe
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cu
right of



then, PRESS YES

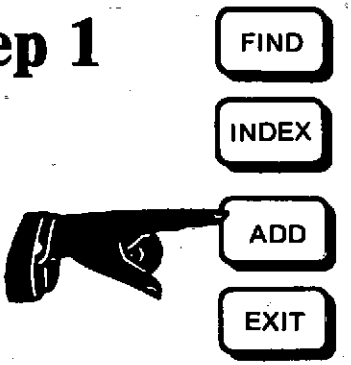
Step 5

EXIT

How To **Add a Message**

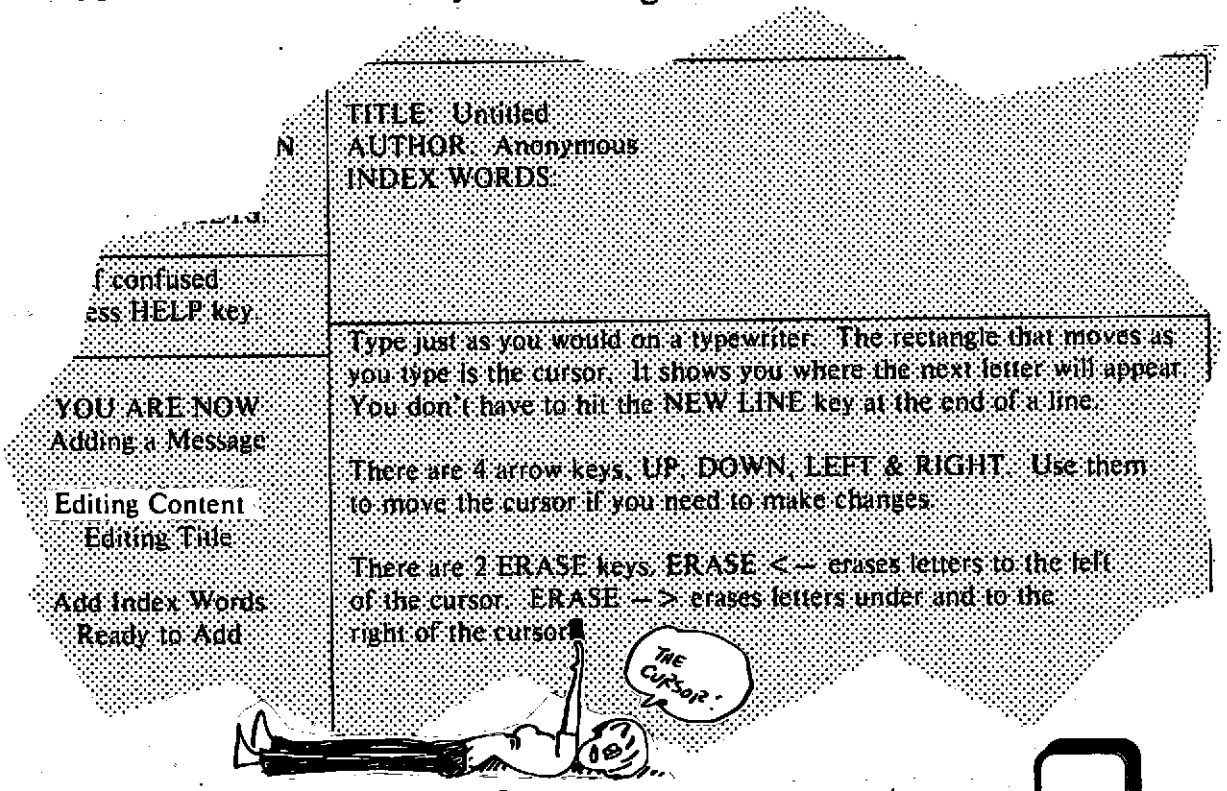
Step 1

Press

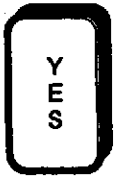


Step 2

Type the *CONTENT* of your message:



When you have finished typing the *CONTENT* part of your message, press



You get a *Browse List* of titles that have your topic word.



INDEX WORDS: CLASSES

(23 messages found)

MESSAGE FROM LAST BROWSE WITH: CLASSES
MESSAGES JUST FOUND WITH: CLASSES

- Birthways: the East Bay Childbirth Center
- NOLO News - the legal self-help newspaper
- Wallflower Order Dance Workshop
- Drowning in Information?
- Berkeley Child Care Resource Center

'ia Affiar
OS M TOOL

To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES

ADD

Index Tips:

To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.

If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST*. The most recent index word is the most important.

If your *BROWSE LIST* is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your *BROWSE LIST*.

If your first *BROWSE LIST* is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.

Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word. Typing an index word in small letters will find only those messages where the author used your word as an index word.

And there's the message:

TION

TITLE: Volvo Station wagon -- for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer.

Call Jerry at 543-1234, evenings.

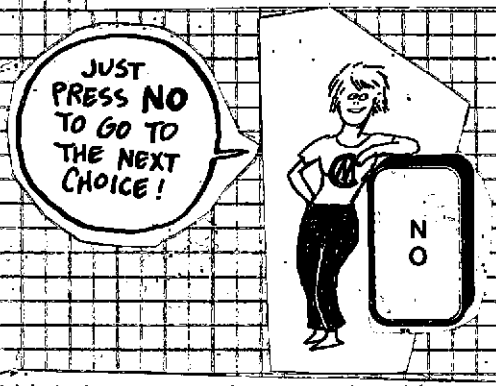
INDEX

Step 3

If you want to go right back to the **Browse List**, PRESS

GO BACK

Look at the screen to the left of the message. It will have some other action choices:



YOU ARE NOW Reading a Message

See Reference

Respond to this

See Responses

If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS

YES

You *always* get this choice. If you want to type in a response to this message, PRESS

YES

If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS

YES

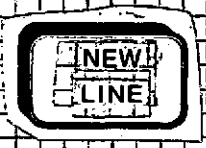
When you're adding a message, you might need these keys too:



The ERASE← button erases characters to the left of the cursor while adding a message, or while typing index words.



The ERASE→ button erases characters under and to the right of the cursor while adding a message, or while typing index words.

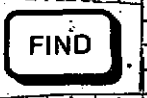


When typing a message, use NEWLINE if you want to leave a short line on the screen, like the end of a paragraph. Or use it to leave a blank line between paragraphs. You don't have to press NEWLINE at the end of each line you type; when you type to the edge, you automatically get a new line.

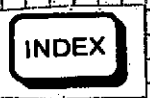


If you want a letter to be capitalized, or you want to type symbols like $%#&*, hold the shift key down, then press the character you want, then release the shift key.

Other special keys that you can use are:



Pressing FIND takes you directly to Browsing the full list of message titles.



Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



Pressing ADD takes you directly to Adding a Message. You type the parts of the message in this order: content, title, and index words.



When you are through using Community Memory, pressing EXIT will get the terminal ready for the next person.



You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.



The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

How To **Browse Titles**

KEYBOARD

Step 1 Press

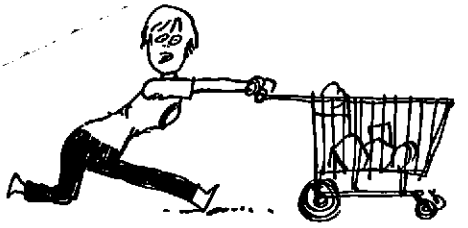


FIND

INDEX

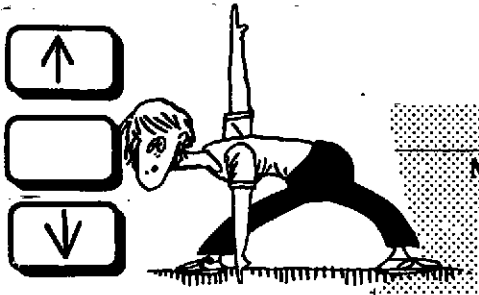
ADD

EXIT



Step 2

Use the up & down arrow buttons to position the highlight on a title.



MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct.7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

To read the message, press

YES

How To Use Community Memory SM

The Keyboard 1

Community Memory has a keyboard like a typewriter, and some special keys

Browse 3

To see the titles of messages in the Community Memory, and to read individual messages

Use Index 5

To get a list of messages about a particular subject

Add a Message 7

To put your own message in Community Memory, or to respond to another message

Exit 10

To finish using Community Memory, and leave it ready for the next person

More Info 11

How to contact The Community Memory Project, and get a more detailed User Guide



Cartoons by Larry Gonick

Community Memory is a Service Mark of the Community Memory Project.

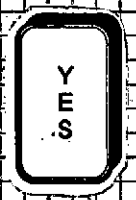
KEYBOARD

How to Use the Keyboard

The SCREEN displays information, both information that's stored in the Community Memory, and information you type. In this manual, any information from the screen has shading on top of it.

Often, some parts of the screen are lit up or *highlighted*. Highlighting indicates your current option or selection.

You use the Commmunity Memory by answering the question at the top of the screen. To respond to the question, you press the YES, NO, HELP and arrow keys. These keys are on the right side of the keyboard.



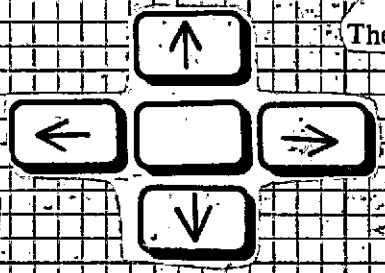
The YES button answers the question at the top of the screen. Pushing the YES button means, Yes, I want to do this, or Yes, I'm through typing this part of my message, or Yes, I want to pick the thing that's highlighted.



The NO button answers the question at the top of the screen. When you answer NO to a question, you're given the next choice of things to do.



Whenever you don't understand the question at the top of the screen, HELP will get you a longer explanation.



The arrows are used in Community Memory:

1. to move the highlight up & down while browsing titles
2. to move the highlight up, down, left or right when picking an index word
3. to move the cursor while writing a message

How To Use Community Memory[SM]

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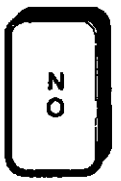

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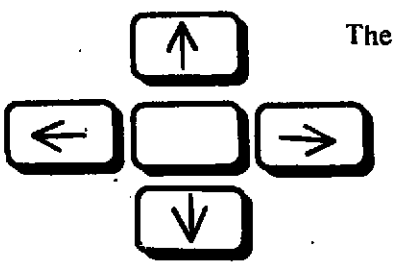

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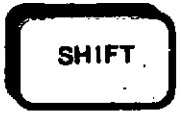

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Other special keys that you can use are:



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Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



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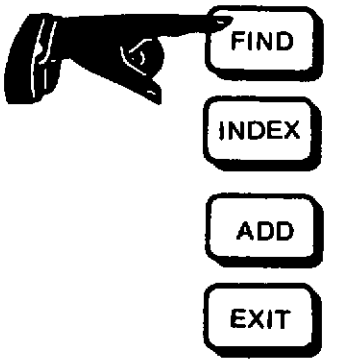
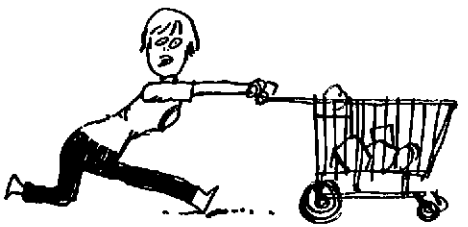
How To **Browse Titles**

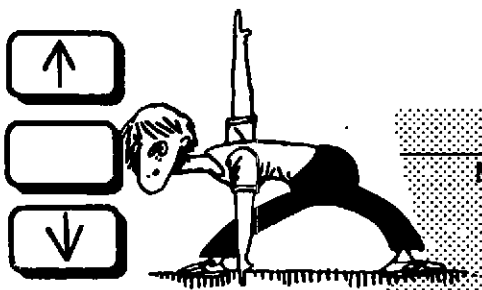
Step 1 Press

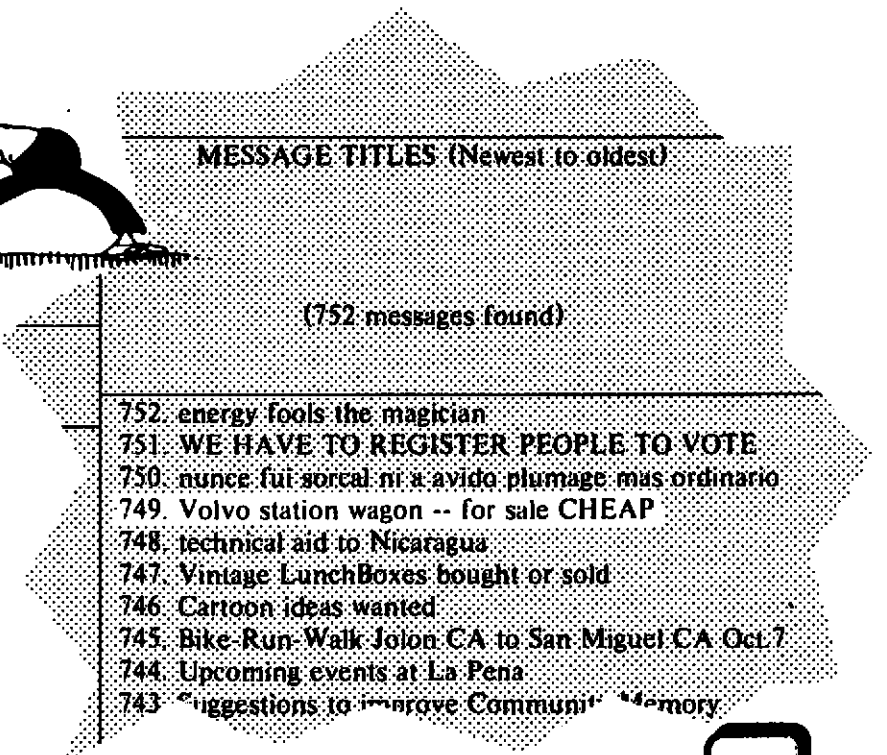




Step 2

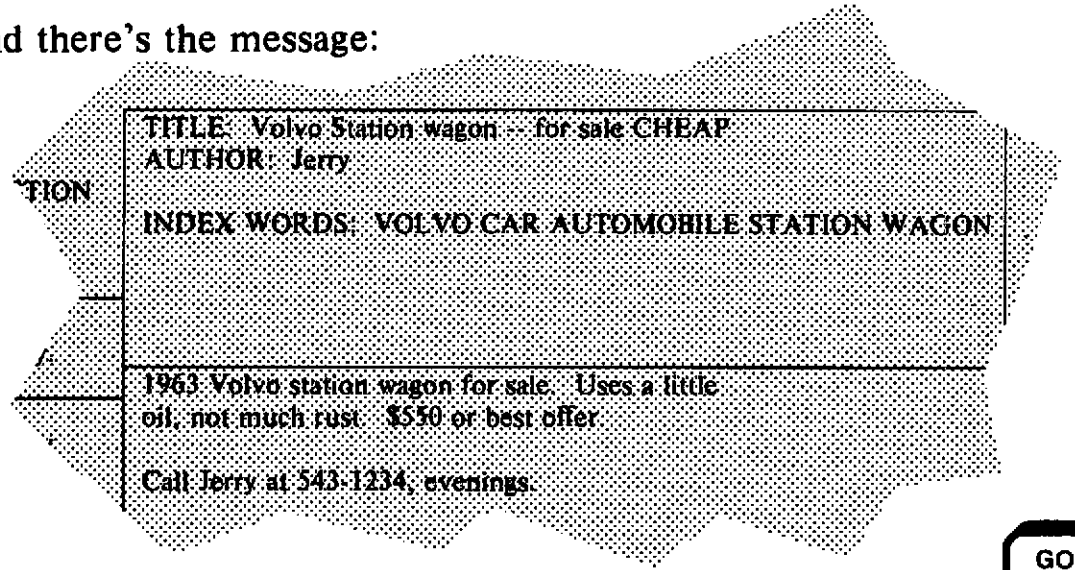
Use the up & down arrow buttons to position the highlight on a title.





To read the message, press YES

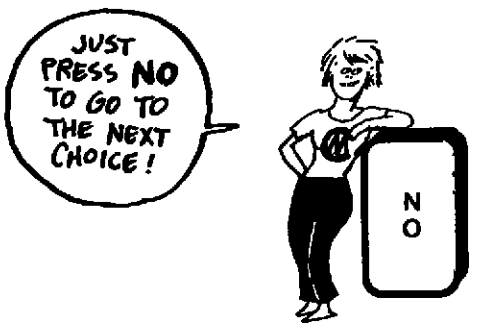
And there's the message:

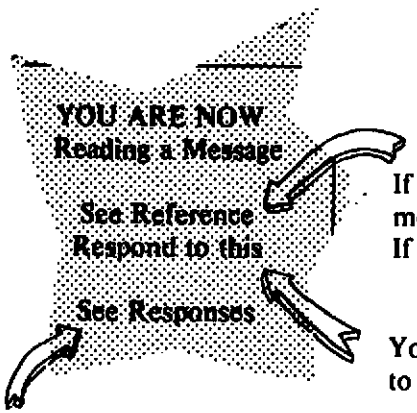


Step 3

If you want to go right back to the **Browse List**, PRESS GO BACK

Look at the screen to the left of the message. It will have some other action choices:





If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS YES

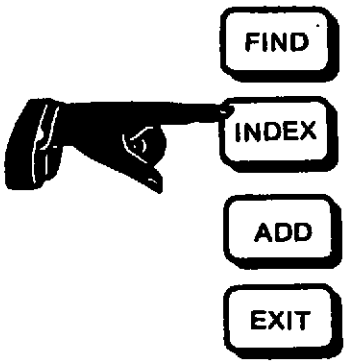
You *always* get this choice. If you want to type in a response to this message, PRESS YES

If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS YES

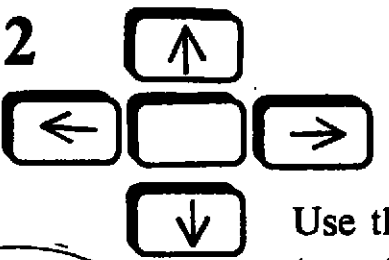
INDEX

How To Use Index

Step 1 Press

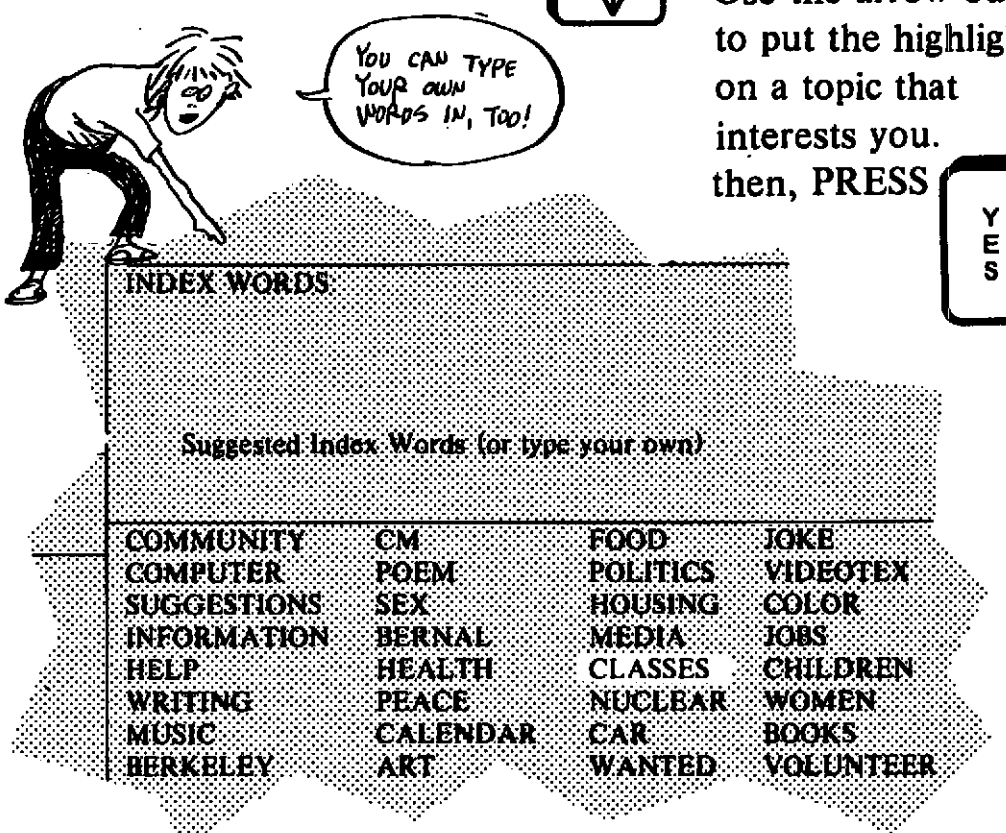


Step 2



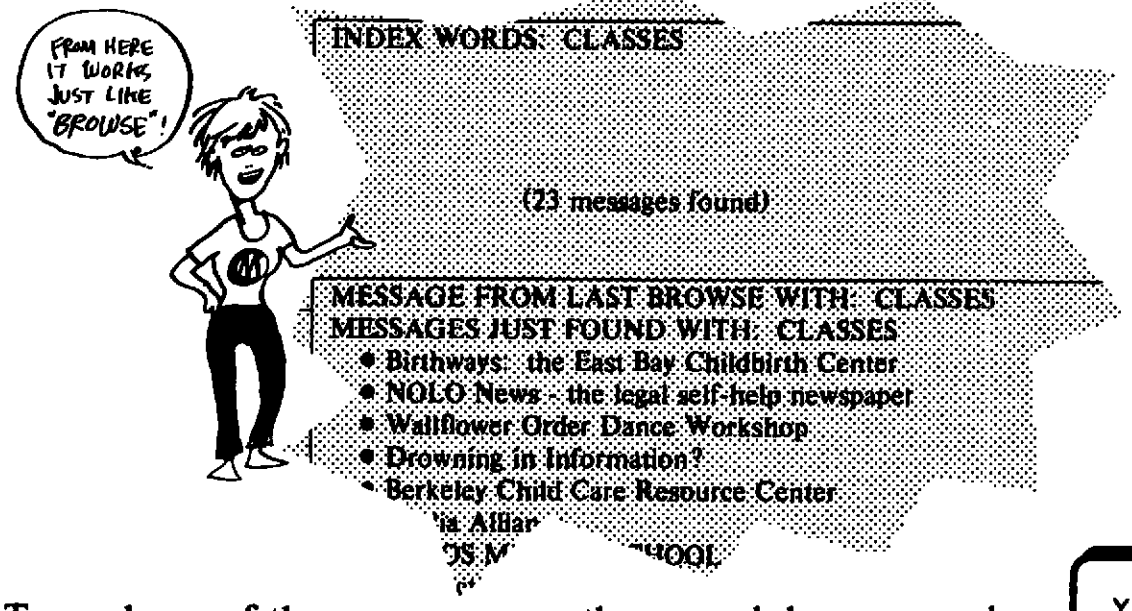
Use the arrow buttons to put the highlight on a topic that interests you. then, PRESS





BROWSE

You get a *Browse List* of titles that have your topic word.



To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES

Index Tips:

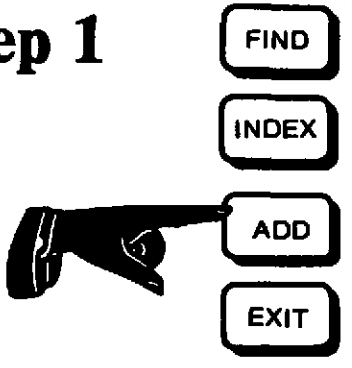
To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.	If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST*. The most recent index word is the most important.
If your *BROWSE LIST* is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your *BROWSE LIST*.	If your first *BROWSE LIST* is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.
Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word. Typing an index word in small letters will find only those messages where the author used your word as an index word.	

ADD

How To **Add a Message**

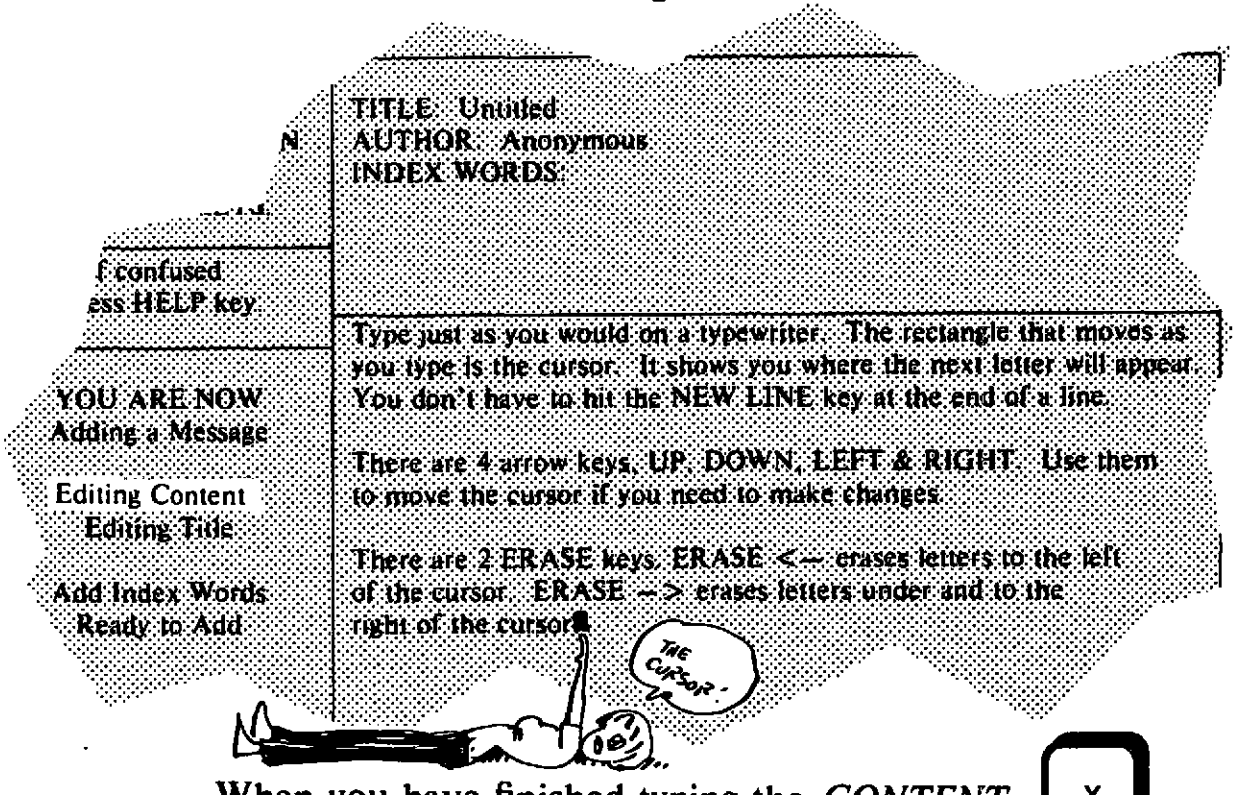
Step 1

Press



Step 2

Type the *CONTENT* of your message:



When you have finished typing the *CONTENT* part of your message, press



Step 3 Now, add a *TITLE* to your message.



QUESTION
BY PRESSING
YES or NO KEYS

If confused
press HELP key

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rec
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the curs
right of t

When you have finished typing the *TITLE*, PRESS YES

Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION
BY PRESSING
YES or NO KEYS

If confused
press HELP key

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory



Type just as you would on a typewriter.
you type is the cursor. It shows you wh
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cu
right of

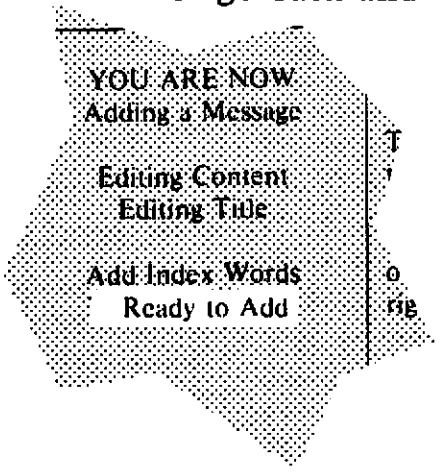
then, PRESS YES

Step 5

EXIT

Step 5

You can now *Add* your message, or go back and *Edit* it.

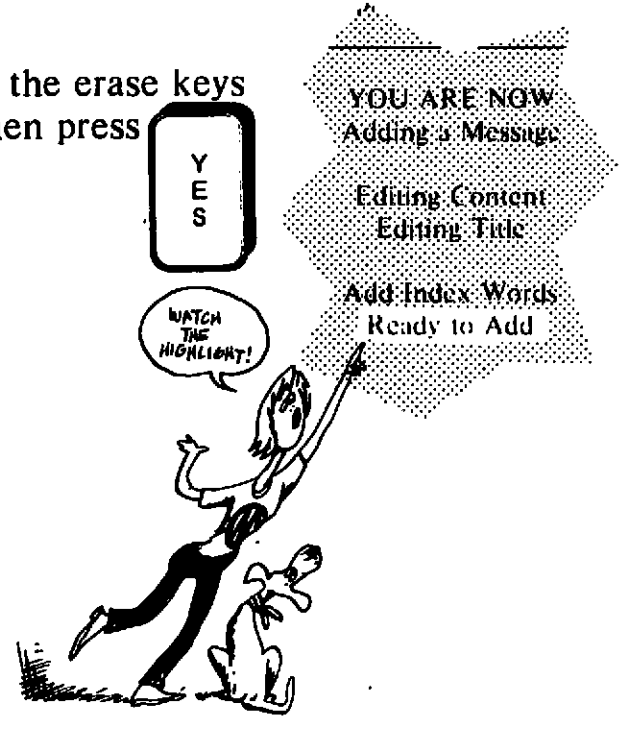


If your message is *READY*, press YES

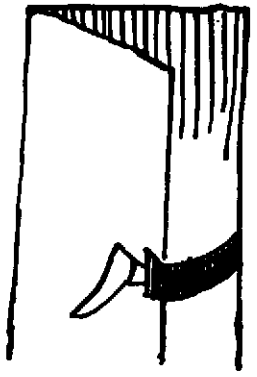
Your message will be added to Community Memory.

If you want to *CHANGE* any part

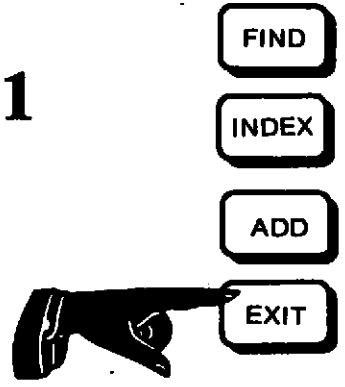
1. Press NO until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press YES
3. Press NO until the highlight is on *READY TO ADD.*
4. Press YES



How To Exit Community Memory



Step 1



Press

Step 2

When it asks if you're SURE, press YES

You're all done!
Let us know how you like it.

If you don't want to quit now, press NO

You'll go back to what you were doing.

FOR MORE INFORMATION:

A more detailed user guide to Community Memory is available for $3.00.
It explains the system more fully, including:

- using Author & Passwords
- more ways to use the index
- how to edit earlier messages
- how the indexing system works

If you would like to know more about the Community Memory Project, or would like to volunteer to help, please contact us.

The Community Memory Project
916 Parker Street
Berkeley, CA 94710
841-1114

EXIT

How do I do all this?

First, think of a subject you'd like to host. A forum can be as broad as *astronomy* or as narrow as *Saturn*. Next, sketch some sub-categories within that subject. In the case of *Saturn*, the index words could include *rings*, *moons*, or *Voyager pictures*.

In the case of *astronomy*, one of the index words could be *Saturn*, since the planet is a subset of the larger category of astronomy. This is not the same as creating a forum *Saturn*, with index words of it own.

Along with *Saturn*, the index words for the forum *astronomy* could include *asteroids*, *Earth* or *solar wind*. Suppose someone placed a message on the system, explaining this current theory in astronomy: a giant asteroid hit the Earth, raising clouds of debris that blocked the sunlight, causing the dinosaurs to die. That message could be indexed under *asteroids* or *Earth*.

The message could also be indexed under *dinosaurs*. Remember, authors have the option of creating their own index words. Don't expect to think of every possible index word. Just design a set of index words that covers all the areas of the subject you expect or want to discuss in your forum. You may change them later. We recommend you define a feedback, or ask-the-forum-host index word.

All the index words picked by authors, both host-provided and author-created, are placed in a list called user-defined index words. Only the CM system administrator can change the list, and it is updated periodically. This list is a good place to look for inspiration, and to learn which index words are actually being used by authors, so you can reorganize your sub-categories.

Forum hosts also can link messages in other forums to their forum. For example, you're browsing through a forum named *television* and you see a message describing an upcoming PBS show about the birth of galaxies. You, as forum host, can include it in your forum using the include command.

The converse is also true. You can unlink messages from your forum. Suppose someone puts a *for sale* message in your *astronomy* forum. If they're selling a telescope, you may decide to leave it alone. But if they're selling a '69 Volkswagen Beetle, you may want to purge it. A purged message is not erased; only its connection to your forum disappears. We ask that you purge only inappropriate messages, not those with which you disagree.

What if I want to quit?

You have three options. You can advertise within your forum for someone to take over as forum host. Simply give them the password used to create the forum so they can access the tools described above.

Or you could delete the entire forum. You must first unlink all the messages to the forum, then delete the forum description and the index words messages.

Lastly, you could call us. You're our most valuable resource; we'll try to give you all the support you need.

(See inside for step-by-step instructions.)

Community Memory

2617 San Pablo Avenue, Berkeley, California 94702 415-841-1114

Forum Host's Guide

Welcome to Community Memory and thank you for your interest in becoming a forum host. If you have questions that aren't covered in this manual, please call or write the education/outreach coordinator, or use the **<SUGGESTIONS>** option at a CM terminal.

What is Community Memory?

Community Memory is a public bulletin board, similar to the corkboards found in some laundromats and grocery stores. Ours, however, uses a computer and is designed as a two-way system; we encourage responses to messages and dialogue between users.

Unlike other videotext services, The Community Memory Project, the non-profit corporation that created and operates the CM system, does not provide information. The messages that appear on CM come from the users. This makes CM unique. It is as interesting, as lively, and as accurate as the users make it.

What is a forum host?

Forum hosts create categories for grouping messages. For example, a corkboard may be divided into sections for selling cars, advertising for roommates, posting meeting notices, etc. CM has similar divisions. We call these categories *forums*.

Forums have two purposes. First, they organize the messages. Second, they attract new (and old) users who want to discuss that topic. And since a muddled system without any messages wouldn't be used, this makes the forum hosts the most important people on CM.

What do I have to do?

Your job is mostly organization. You will provide a structure that makes it easy to find messages about a certain topic, and about sub-categories within that topic. You don't even have to write messages if you don't want to.

You are responsible for naming the forum and defining those sub-categories. We call the list of sub-categories ***index words***. Index words are the smallest division in CM. Each person who writes a message has the opportunity to index it. You're also responsible for keeping the messages in your forum relevant to your topic.

continued on back page

The *topics screen* is the ~~second~~ third screen you see upon entering CM. It consists of a list of topics, each enclosed in ***angle brackets*** (<>). Topics group forums, just like forums group messages.

A ***message tag*** is a five letter code (i.e. #abcde) identifying a message. It can be used to access a message directly. Everything in CM, including forum and author descriptions, is stored as a message.

Creating a forum

On screen	Your action
1) The topics screen	Press **F1**
2) Options menu	Choose **<ADVANCED>**
3) Another options menu	Choose **<CREATE>**

You'll now be led through a series of screens, described below, asking for information about your forum. It will help if you've done some preparation, although most items can be edited. Browse other forums for ideas.

The four screens, in the order they appear, ask for:

1) ***author name;***
2) ***password***;
3a) ***forum name***: shorter is better. Can't be changed;
3b) ***forum description***: will be truncated if longer than a line;
3c) ***index words***: CM will display what you enter here exactly as you entered it, so use the editing features to order and format the words. You have 15 lines with which to work. Remember to place angle brackets around each index word, so the computer can recognize it as such. Use plain text for comments or sub-headings.
4) ***topic words***: Remember, topic words group forums. The *astronomy* forum, for example, could go under *hobbies* or *science*. Choose **<FINISHED>** when done.

Editing the forum description and topic words

On screen	Your action
1) Topics screen	Press **F1**
2) Options menu	Choose **<SPECIFY>**
3) Typing box	Type *forums* or *cm system*
4) List of forums	Choose the **<Forums>** forum
5) List of index words for the **<Forums>** forum	Pick a word which groups your forum
6) Messages containing forum descriptions	Use arrow keys to highlight your forum description
7) Same, one highlighted	Press **F1**
8) Options menu	Choose **<EDIT>**

You can now edit the forum description. CM will check that you own it by asking you for the password used to create the forum.

To edit the topic words your forum uses, choose the **<INDEX>** option that appears in the lower right corner. The same index words list you saw in step 5) will appear. It may look a lot like the topics screen. This is because the **<Forums>** forum is a unique case in CM. All the topic words chosen by forum hosts become the index words for the **<Forums>** forum. In order to change the topic words under which your forum is listed, you must index it differently by choosing new index words from those associated with the **<Forums>** forum.

Purge

On screen	Your action
1) Message list, target message highlighted	Press **F1**
2) Options menu	Choose **<ADVANCED>**
3) Another options menu	Choose **<PURGE>**
4) List of forums	Highlight your forum and press **Enter**

Include

On screen	Your action
1) Message list, target message highlighted	Press **F1**
2) Options menu	Choose **<ADVANCED>**
3) Another options menu	Choose **<INCLUDE>**
4) Topics screen	Pick topic associated with your forum
5) List of forums	Highlight your forum and press **Enter**

You must be the forum host or the message's author to use these options. You'll be asked for a password as proof.

Editing the author description

Follow steps 1) through 6) for editing the forum description.

On screen	Your action
7) Same, one highlighted	Choose **<ABOUT MSG>**
8) Box with forum information	Use arrow keys to highlight author description message tag
9) Same, tag highlighted	Press **Enter**
10) Instruction box	Add author description message to list of current messages
11) Message list, newest message highlighted	Press **F1**
12) Options menu	Choose **<EDIT>**

Editing index words

Follow steps 1) through 6) for editing the forum description.

On screen	Your action
7) Same, one highlighted	Choose **<ABOUT MSG>**
8) Box with forum information	Use arrow keys to highlight index word message tag
9) Same, tag highlighted	Press **Enter**
10) Instruction box	Add index word message to list of current messages
11) Message list, newest message highlighted	Press **F1**
12) Options menu	Choose **<EDIT>**

Deleting a forum

1) **<PURGE>** all the messages from your forum.
2) Follow steps 1) through 11) for editing index words.
3) Choose **<ERASE>** from the options menu.
4) Follow steps 1) through 7) for editing the forum description.
5) Choose **<ERASE>** from the options menu.

KEYBOARD

How To Use Community Memory[SM]

The Keyboard 1

Community Memory has a keyboard like a typewriter, and some special keys

Browse 3

To see the titles of messages in the Community Memory, and to read individual messages

Use Index 5

To get a list of messages about a particular subject

Add a Message 7

To put your own message in Community Memory, or to respond to another message

Exit 10

To finish using Community Memory, and leave it ready for the next person

More Info 11

How to contact The Community Memory Project, and get a more detailed User Guide

Cartoons by
Larry Gonick



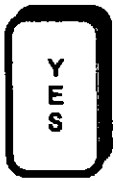
Community Memory is a Service Mark of the Community Memory Project.

How to Use the Keyboard

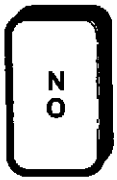
The SCREEN displays information, both information that's stored in the Community Memory, and information you type. In this manual, any information from the screen has shading on top of it.

Often, some parts of the screen are lit up or *highlighted*. Highlighting indicates your current option or selection.

You use the Commmunity Memory by answering the question at the top of the screen. To respond to the question, you press the YES, NO, HELP and arrow keys. These keys are on the right side of the keyboard.



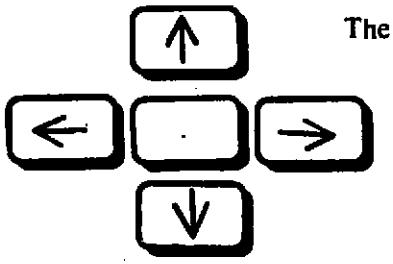
The YES button answers the question at the top of the screen. Pushing the YES button means, Yes, I want to do this, or Yes, I'm through typing this part of my message, or Yes, I want to pick the thing that's highlighted.



The NO button answers the question at the top of the screen. When you answer NO to a question, you're given the next choice of things to do.



Whenever you don't understand the question at the top of the screen, HELP will get you a longer explanation.



The arrows are used in Community Memory:

1. to move the highlight up & down while browsing titles
2. to move the highlight up, down, left or right when picking an index word
3. to move the cursor while writing a message

When you're adding a message, you might need these keys too:



The ERASE← button erases characters to the left of the cursor while adding a message, or while typing index words.



The ERASE→ button erases characters under and to the right of the cursor while adding a message, or while typing index words.



When typing a message, use NEWLINE if you want to leave a short line on the screen, like the end of a paragraph. Or use it to leave a blank line between paragraphs. You don't have to press NEWLINE at the end of each line you type; when you type to the edge, you automatically get a new line.



If you want a letter to be capitalized, or you want to type symbols like $%#&*, hold the shift key down, then press the character you want, then release the shift key.

Other special keys that you can use are:



Pressing FIND takes you directly to Browsing the full list of message titles.



Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



Pressing ADD takes you directly to Adding a Message. You type the parts of the message in this order: content, title, and index words.



When you are through using Community Memory, pressing EXIT will get the terminal ready for the next person.



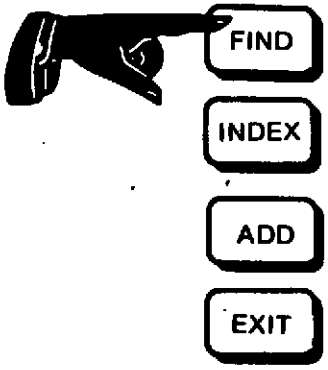
You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.

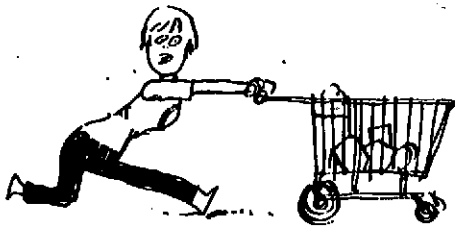


The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

How To **Browse Titles**

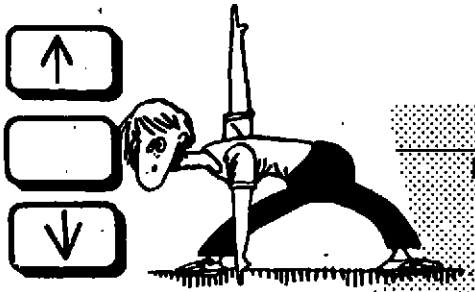
Step 1 Press

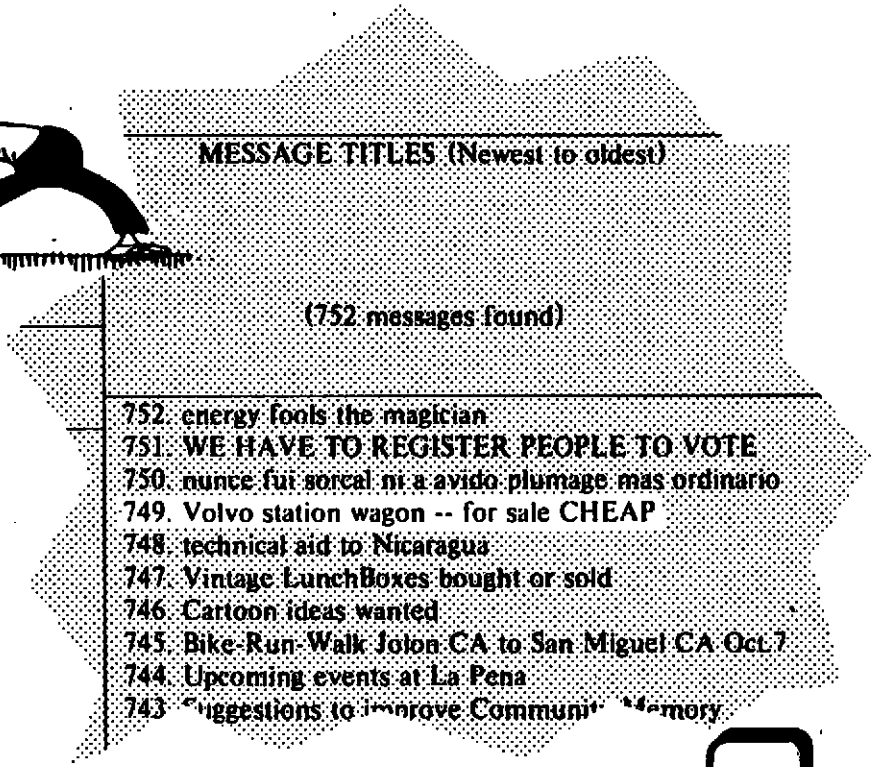




Step 2

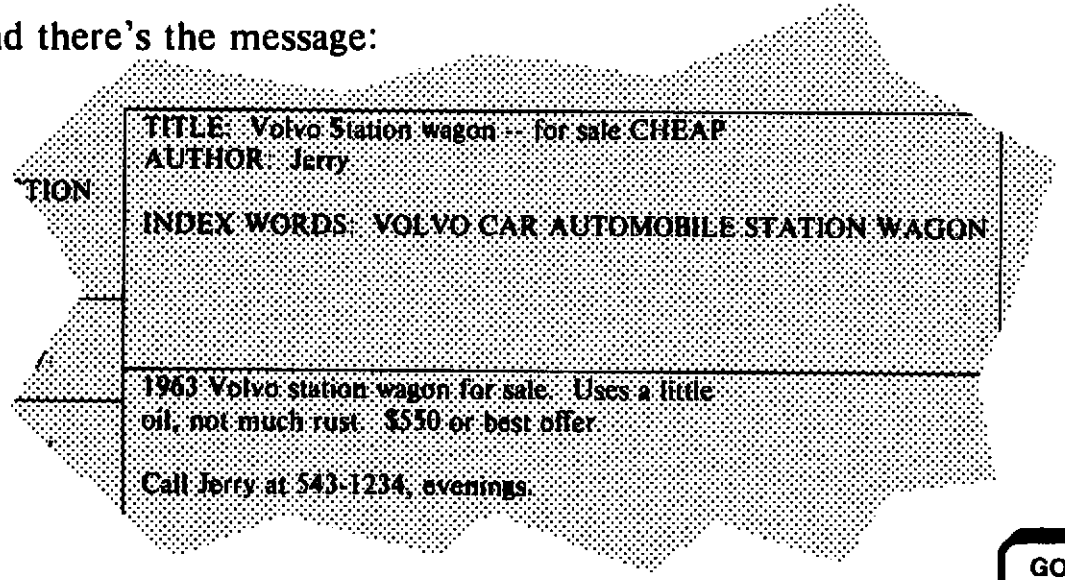
Use the up & down arrow buttons to position the highlight on a title.





To read the message, press YES

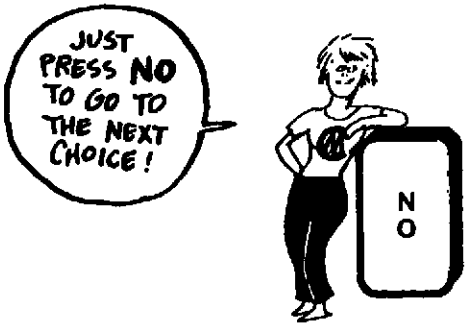
And there's the message:

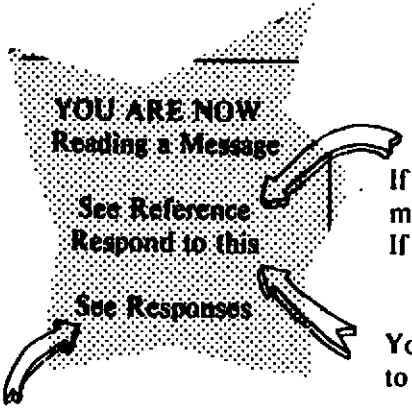


Step 3

If you want to go right back to the **Browse List**, PRESS GO BACK

Look at the screen to the left of the message. It will have some other action choices:





If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS YES

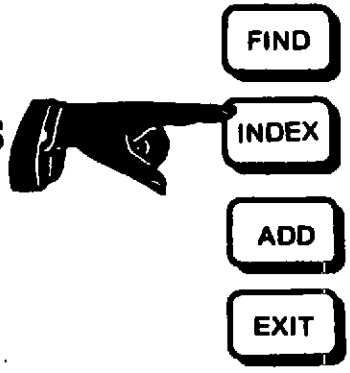
You *always* get this choice. If you want to type in a response to this message, PRESS YES

If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS YES

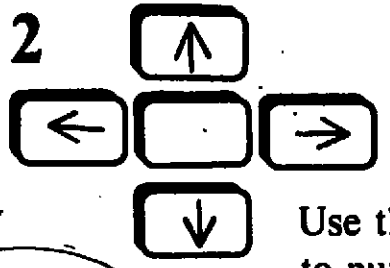
INDEX

How To Use Index

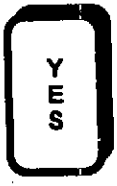
Step 1 Press

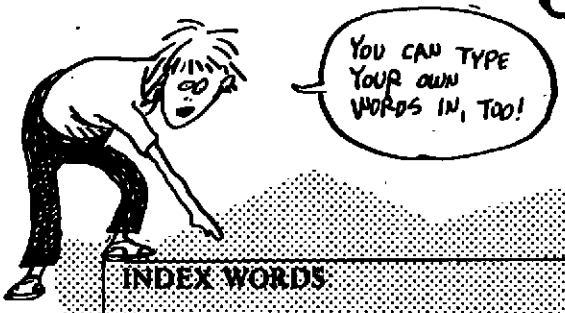


Step 2



Use the arrow buttons to put the highlight on a topic that interests you. then, PRESS



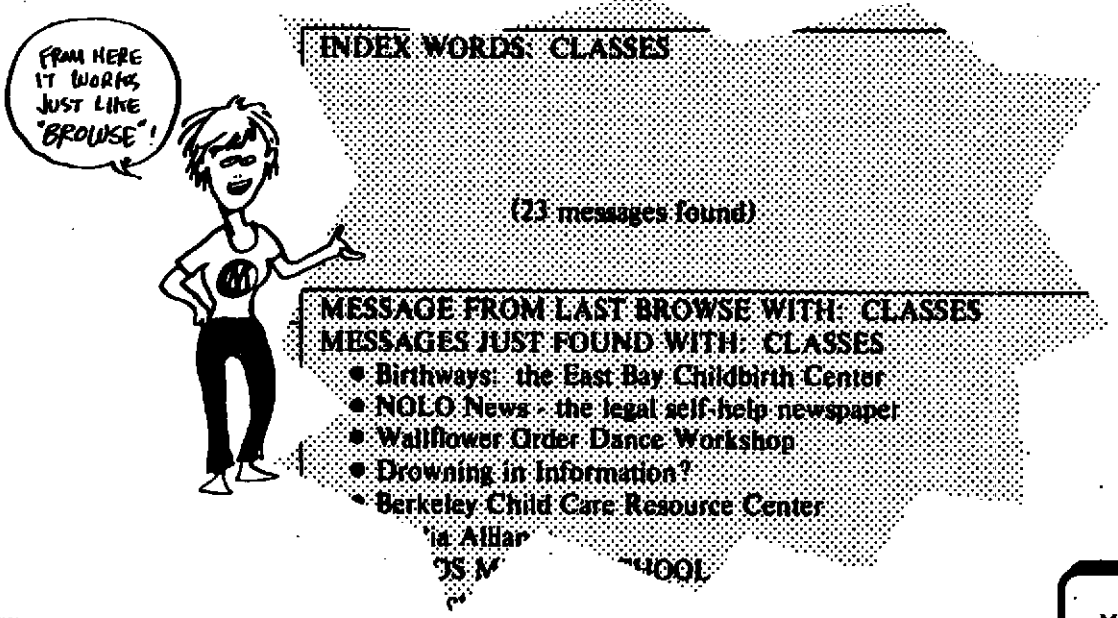


INDEX WORDS

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

You get a *Browse List* of titles that have your topic word.



To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES

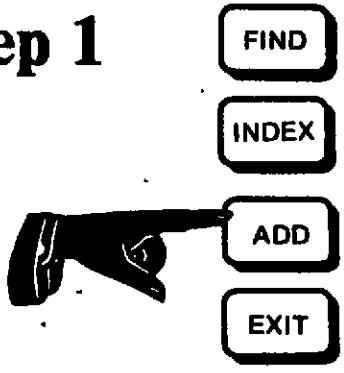
Index Tips:

To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.	If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST*. The most recent index word is the most important.
If your *BROWSE LIST* is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your *BROWSE LIST*.	If your first *BROWSE LIST* is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.
Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word. Typing an index word in small letters will find only those messages where the author used your word as an index word.	

How To Add a Message

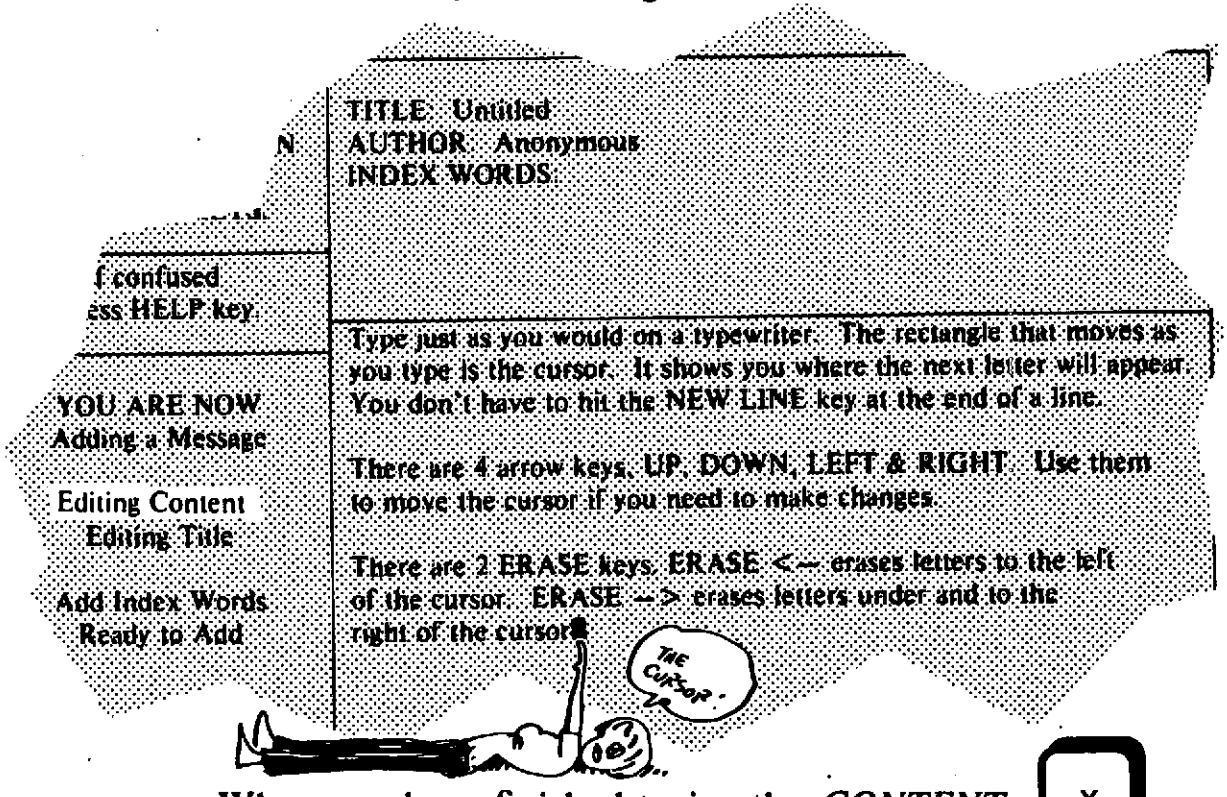
Step 1

Press



Step 2

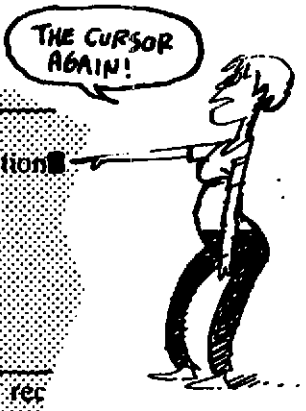
Type the *CONTENT* of your message:



When you have finished typing the *CONTENT* part of your message, press



Step 3 Now, add a *TITLE* to your message.



ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key

YOU ARE NOW Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rec
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the curs
right of t

When you have finished typing the *TITLE*, PRESS YES

Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key

YOU ARE NOW Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter
you type is the cursor. It shows you wh
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cu
right of



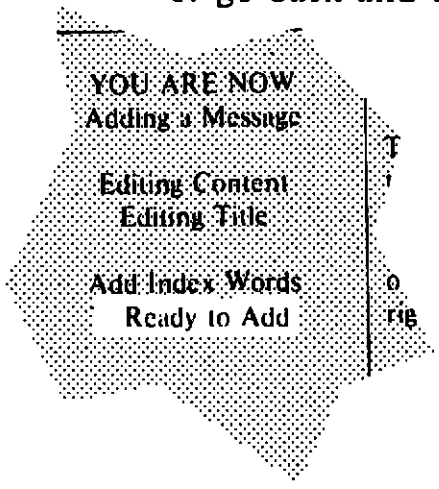
then, PRESS YES

Step 5

EXIT

Step 5

You can now *Add* your message, or go back and *Edit* it.

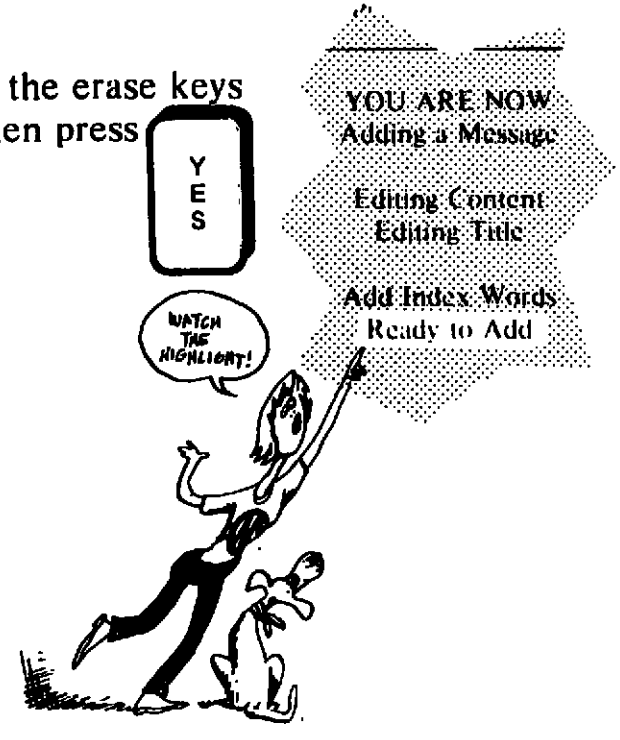


If your message is *READY*, press YES

Your message will be added to Community Memory.

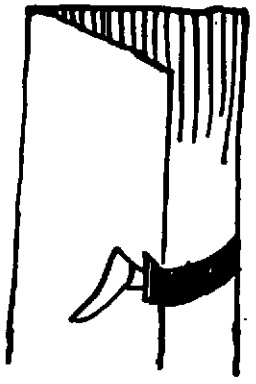
If you want to *CHANGE* any part

1. Press NO until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press YES
3. Press NO until the highlight is on *READY TO ADD.*
4. Press YES

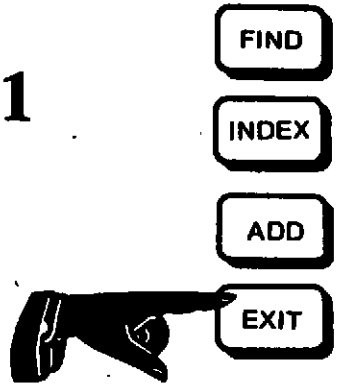


ADD

How To Exit Community Memory



Step 1



Press

Step 2

When it asks if you're SURE, press YES

You're all done!
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841-1114

EXIT

KEYBOARD

How To Use Community Memory[SM]

The Keyboard 1

Community Memory has a keyboard like a typewriter, and some special keys

Browse 3

To see the titles of messages in the Community Memory, and to read individual messages

Use Index 5

To get a list of messages about a particular subject

Add a Message 7

To put your own message in Community Memory, or to respond to another message

Exit 10

To finish using Community Memory, and leave it ready for the next person

More Info 11

How to contact The Community Memory Project, and get a more detailed User Guide

Cartoons by
Larry Gonick



Community Memory is a Service Mark of the Community Memory Project.

How to Use the Keyboard

The SCREEN displays information, both information that's stored in the Community Memory, and information you type. In this manual, any information from the screen has shading on top of it.

Often, some parts of the screen are lit up or *highlighted*. Highlighting indicates your current option or selection.

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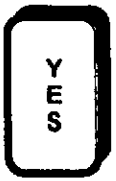


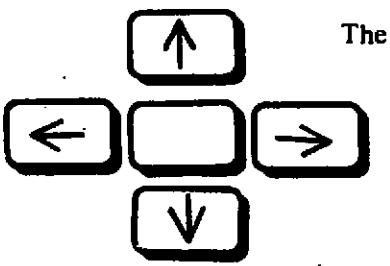
The YES button answers the question at the top of the screen. Pushing the YES button means, Yes, I want to do this, or Yes, I'm through typing this part of my message, or Yes, I want to pick the thing that's highlighted.



The NO button answers the question at the top of the screen. When you answer NO to a question, you're given the next choice of things to do.



Whenever you don't understand the question at the top of the screen, HELP will get you a longer explanation.



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1. to move the highlight up & down while browsing titles
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How To Use Community Memory℠

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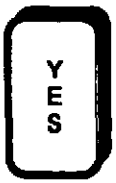

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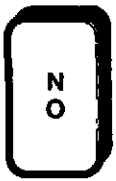

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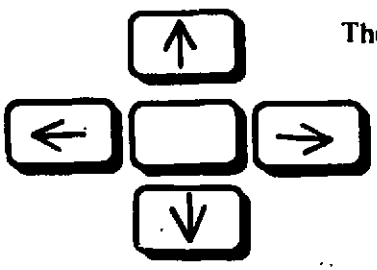

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Step 3 Now, add a *TITLE* to your message.



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BY PRESSING
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Editing Content
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Ready to Add

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Step 5

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Step 5

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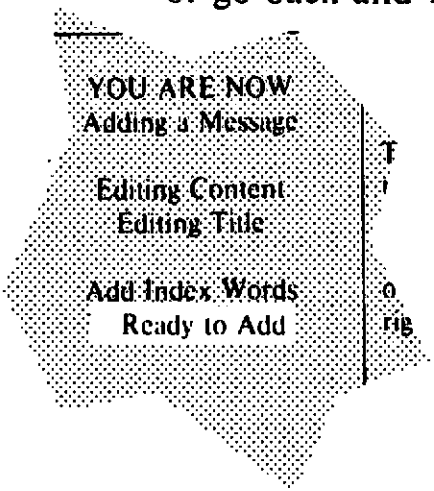

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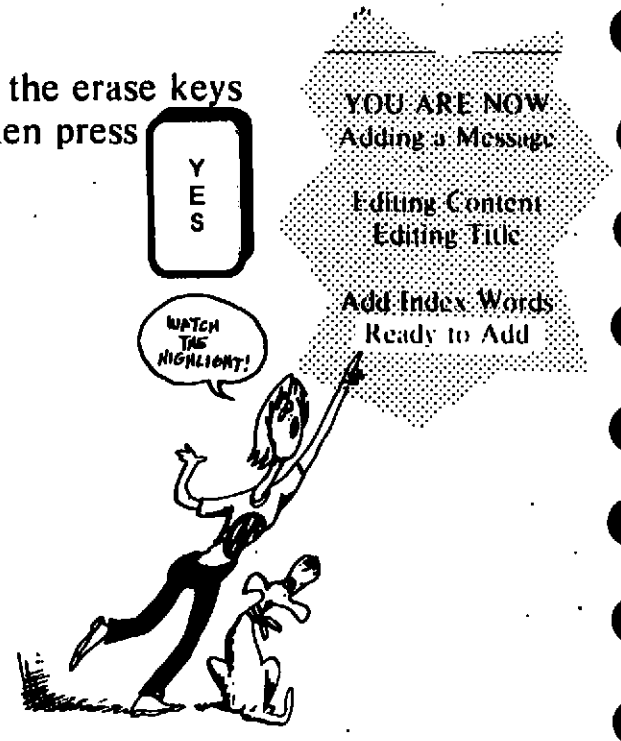

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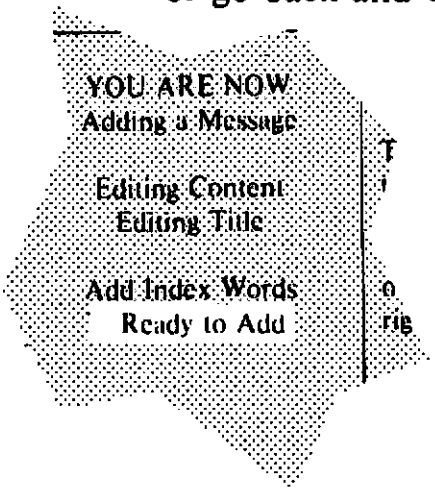

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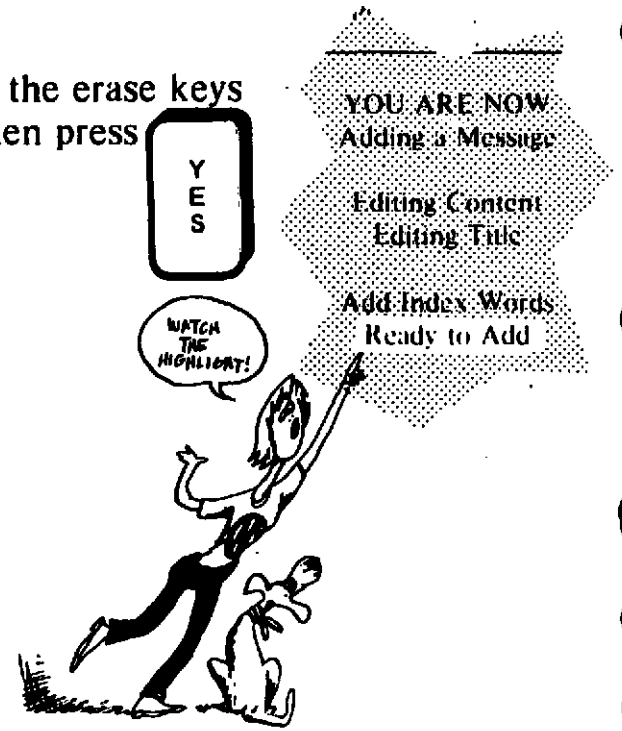
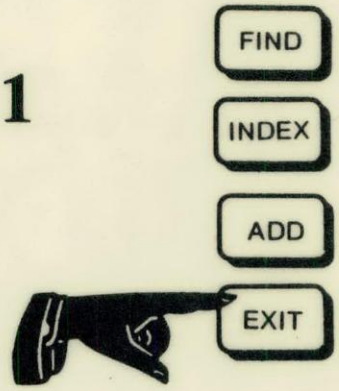


ADD

How To Exit Community Memory

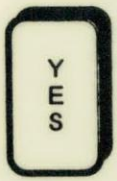


Step 1



Press

Step 2

When it asks if you're SURE, press 

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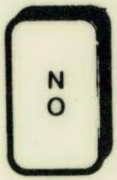
If you don't want to quit now, press 

You'll go back to what you were doing.

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The Community Memory Project
916 Parker Street
Berkeley, CA 94710
841-1114

How To Exit Community Memory



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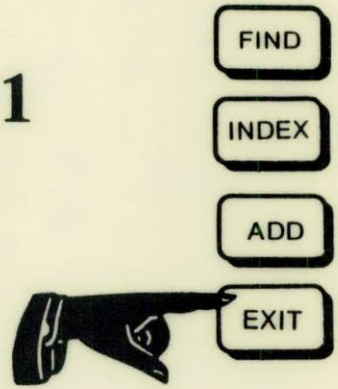

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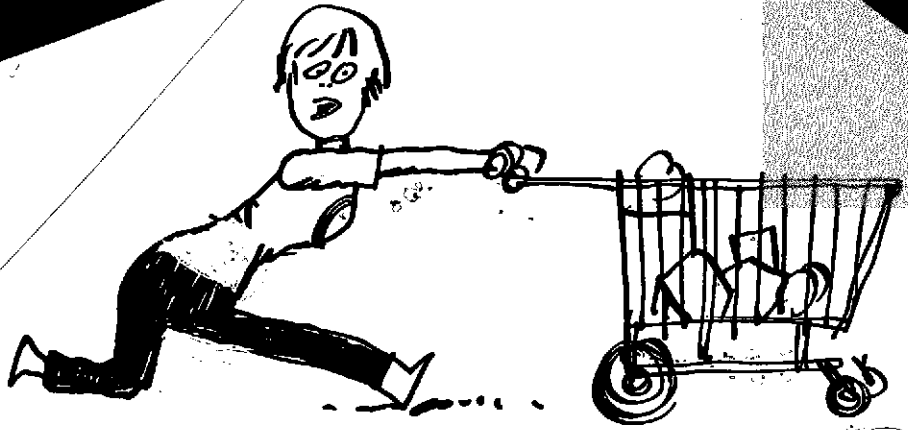
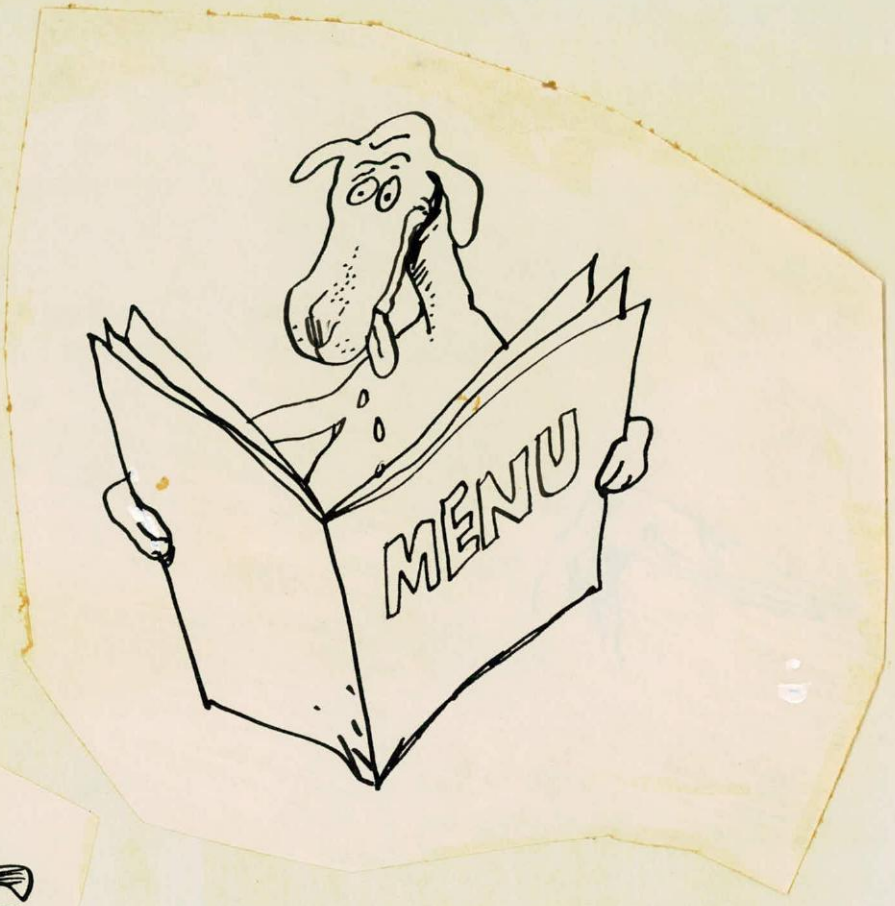


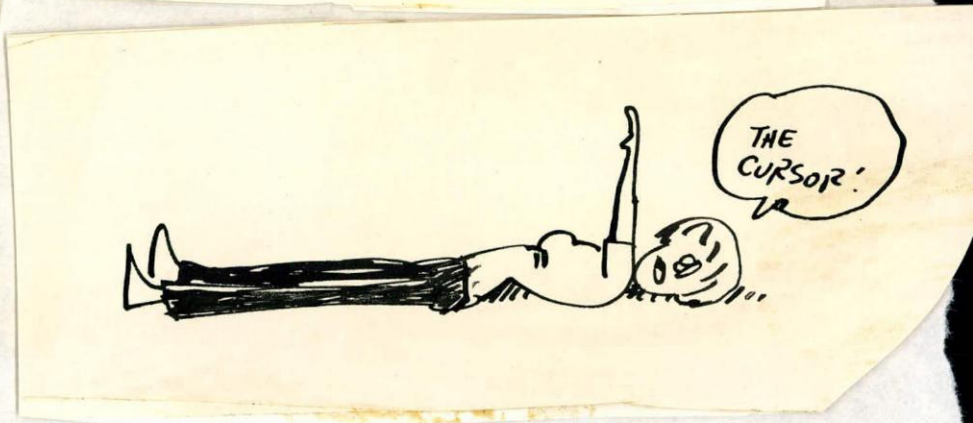

"BROWSE" OR "BOWSER"?

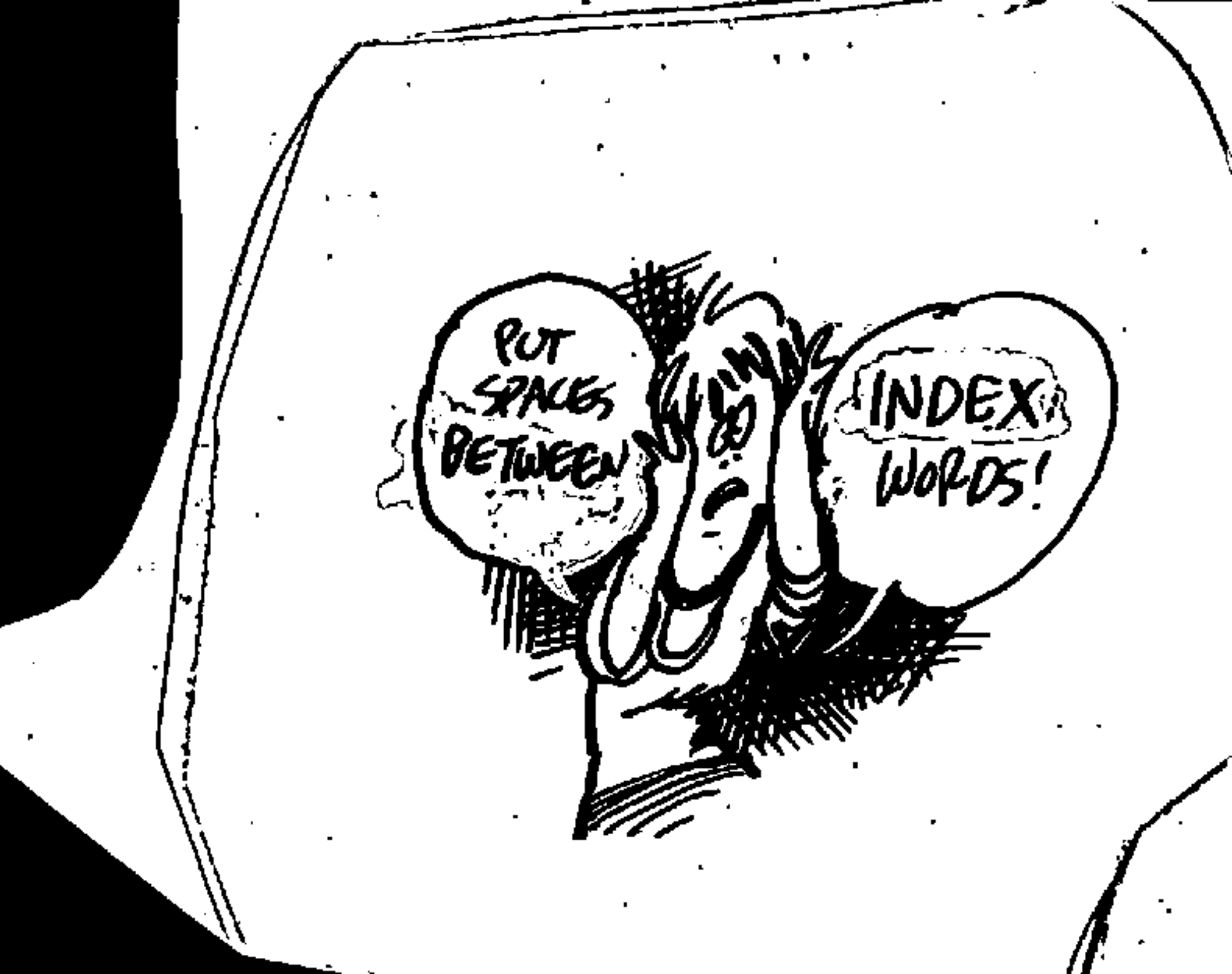

MENU




WATCH THE HIGHLIGHT!



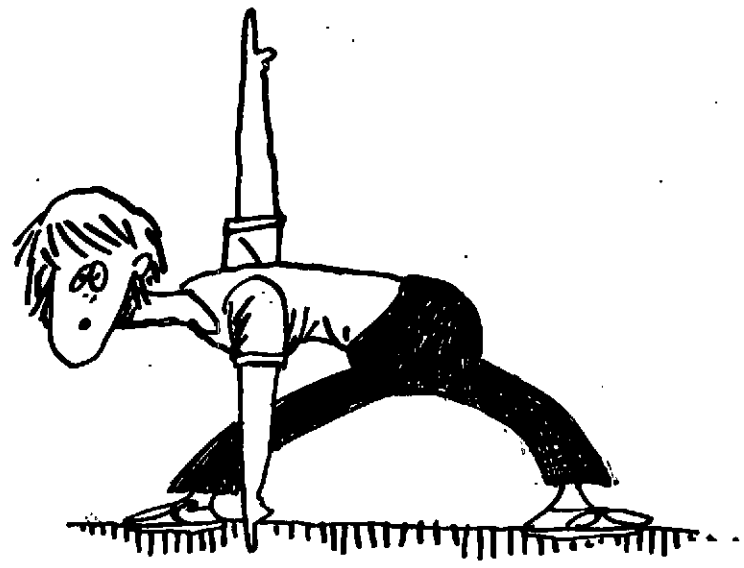

THE CURSOR!

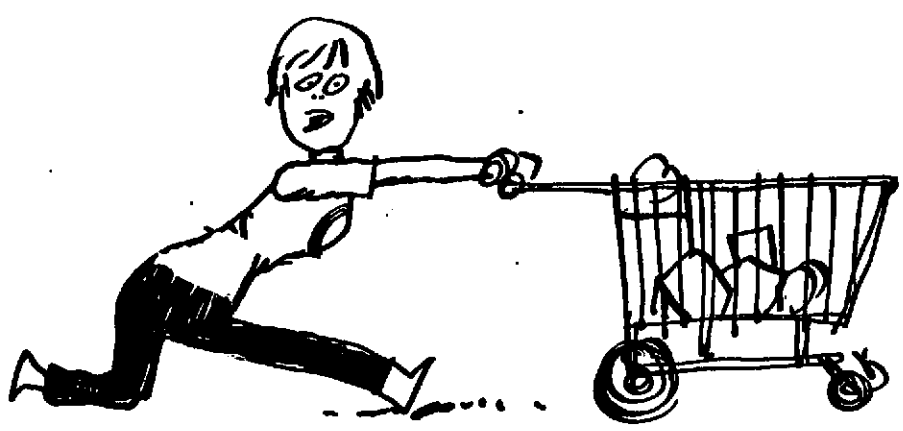

PUT SPACES BETWEEN
INDEX WORDS!

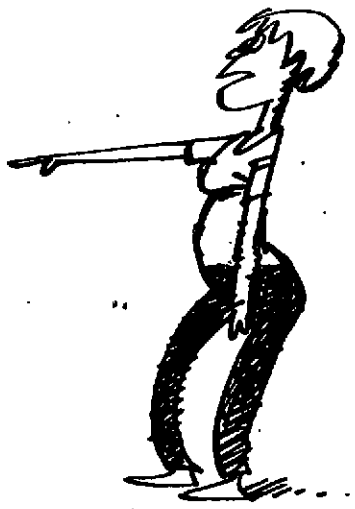













WATCH THE HIGHLIGHT!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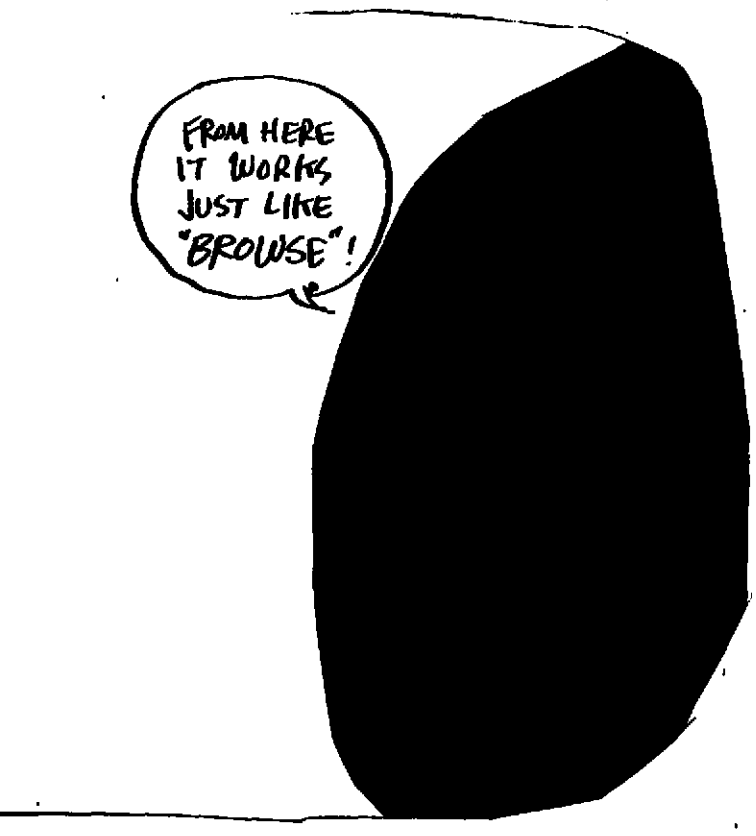
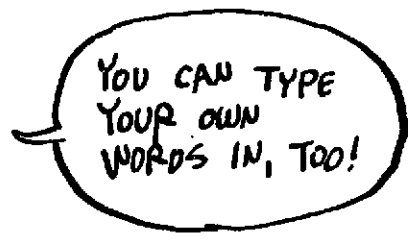
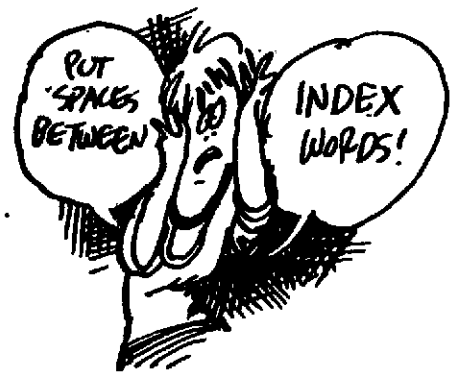
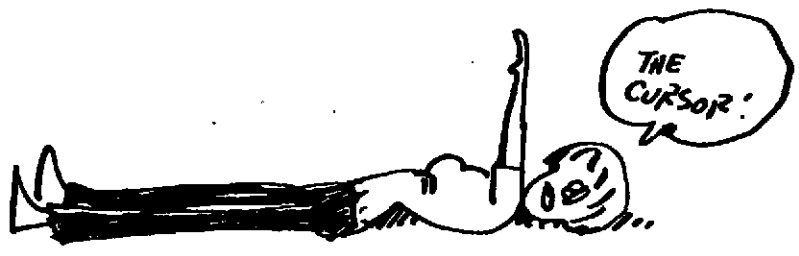

FROM HERE IT WORKS JUST LIKE "BROWSE"!




YOU CAN TYPE YOUR OWN WORDS IN, TOO!


PUT SPACES BETWEEN
INDEX WORDS!

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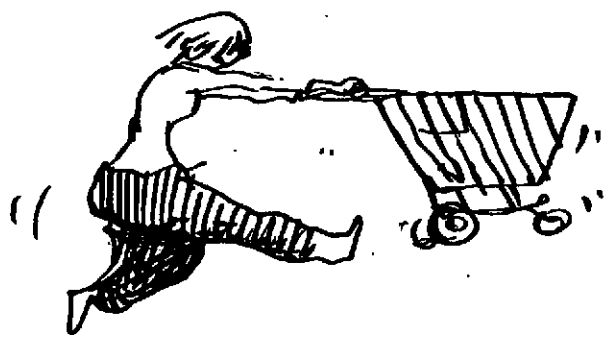

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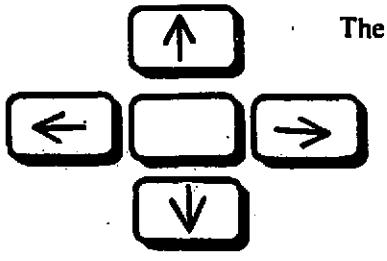


The arrows are used in Community Memory:

1. to move the highlight up & down while browsing titles
2. to move the highlight up, down, left or right when picking an index word
3. to move the cursor while writing a message

When you're adding a message, you might need these keys too:



The ERASE ← button erases characters to the left of the cursor while adding a message, or while typing index words.



The ERASE → button erases characters under and to the right of the cursor while adding a message, or while typing index words.



When typing a message, use NEWLINE if you want to leave a short line on the screen, like the end of a paragraph. Or use it to leave a blank line between paragraphs. You don't have to press NEWLINE at the end of each line you type; when you type to the edge, you automatically get a new line.



If you want a letter to be capitalized, or you want to type symbols like $%#&*, hold the shift key down, then press the character you want, then release the shift key.

Other special keys that you can use are:



Pressing FIND takes you directly to Browsing the full list of message titles.



Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



Pressing ADD takes you directly to Adding a Message. You type the parts of the message in this order: content, title, and index words.



When you are through using Community Memory, pressing EXIT will get the terminal ready for the next person.



You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.

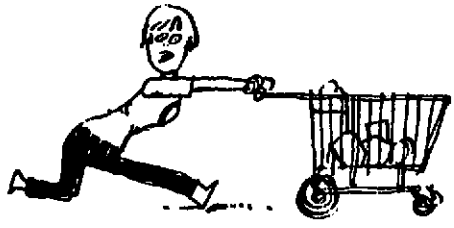


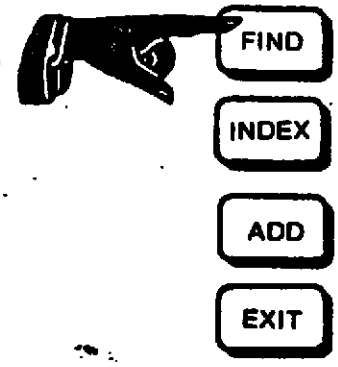
The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

How To **Browse Titles**

KEYBOARD

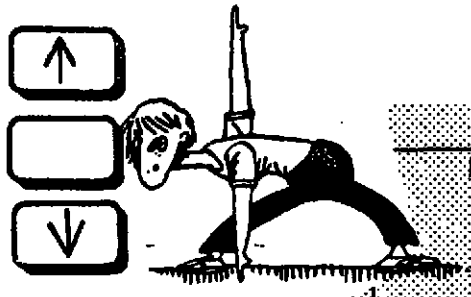
Step 1 Press





Step 2

Use the up & down arrow buttons to position the highlight on a title.



MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct.7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

To read the message, press YES

And there's the message:

TION

TITLE: Volvo Station wagon - for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

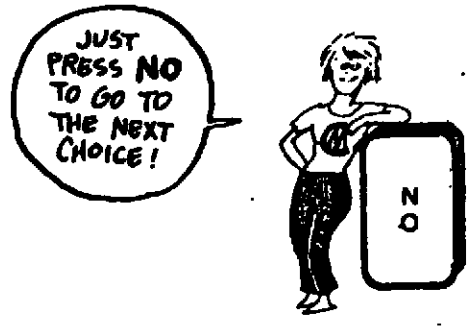
1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer

Call Jerry at 543-1234, evenings.

Step 3

If you want to go right back to the **Browse List**, PRESS GO BACK

Look at the screen to the left of the message. It will have some other action choices:



YOU ARE NOW Reading a Message

See Reference
Respond to this
See Responses

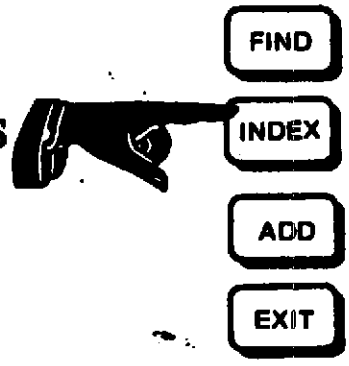
If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS YES

You *always* get this choice. If you want to type in a response to this message, PRESS YES

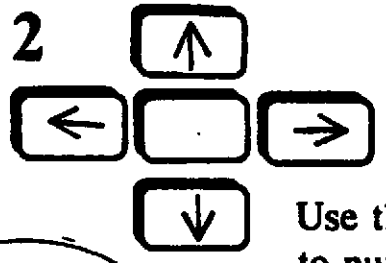
If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS YES

How To Use Index

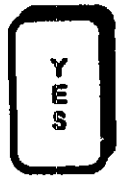
Step 1 Press

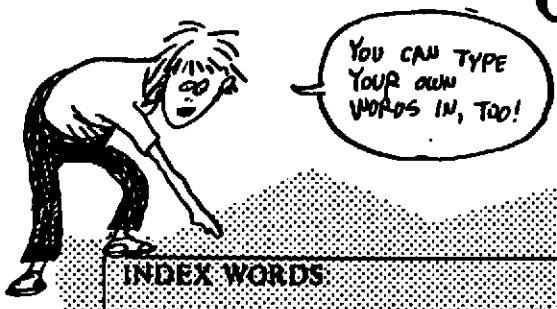


Step 2



Use the arrow buttons to put the highlight on a topic that interests you. then, PRESS



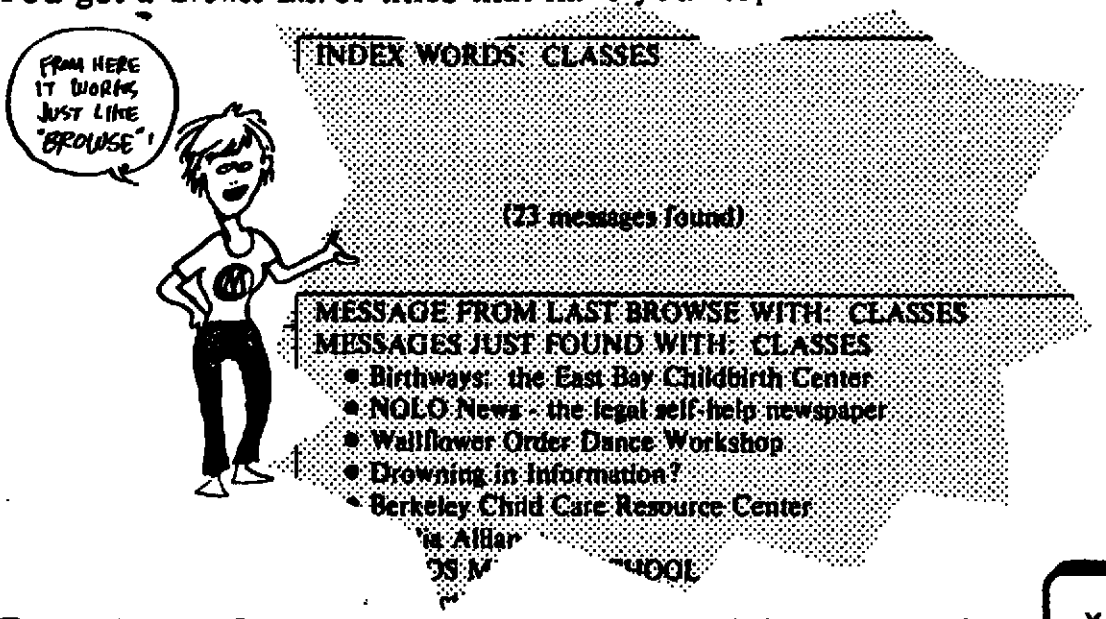


INDEX WORDS

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

You get a *Browse List* of titles that have your topic word.



To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES

Index Tips:

To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.	If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST*. The most recent index word is the most important.
If your *BROWSE LIST* is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your *BROWSE LIST*.	If your first *BROWSE LIST* is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.
Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word. Typing an index word in small letters will find only those messages where the author used your word as an index word.	

How To Add a Message

Step 1

Press 

FIND

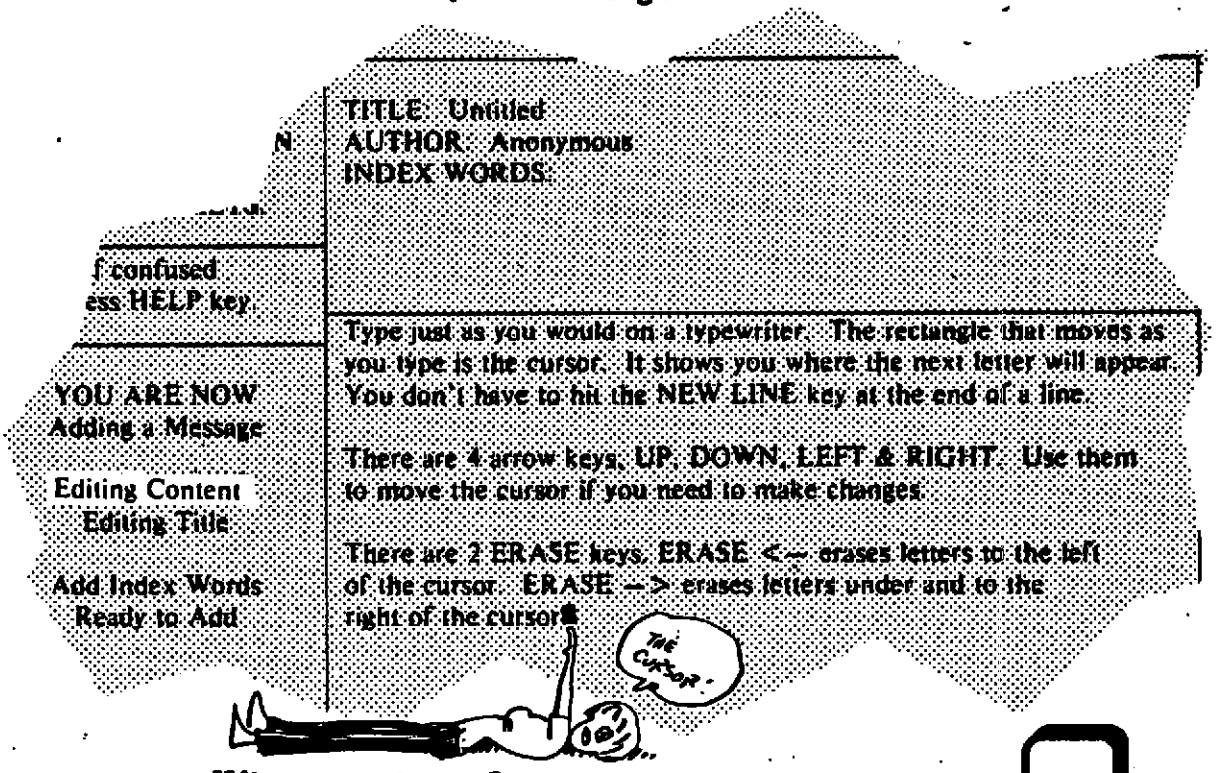
INDEX

ADD

EXIT

Step 2

Type the *CONTENT* of your message:



When you have finished typing the *CONTENT* part of your message, press

YES

Step 3 Now, add a *TITLE* to your message.



ANSWER QUESTION BY PRESSING YES or NO KEYS.

If confused press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The re
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the curs
right of t

When you have finished typing the *TITLE*, PRESS YES

Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION BY PRESSING YES or NO KEYS.

If confused press HELP key.

YOU ARE NOW
Adding a Message

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Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

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you type is the cursor. It shows you wh
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cu
right of



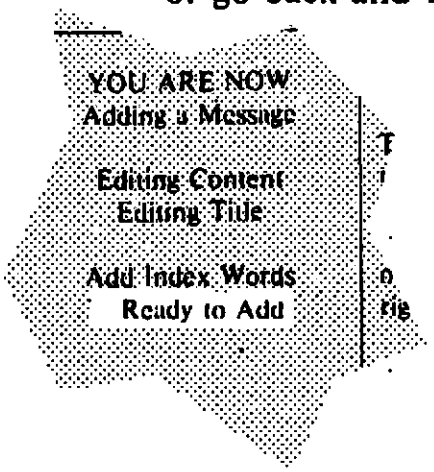
then, PRESS YES

Step 5

EXIT

Step 5

You can now *Add* your message, or go back and *Edit* it.

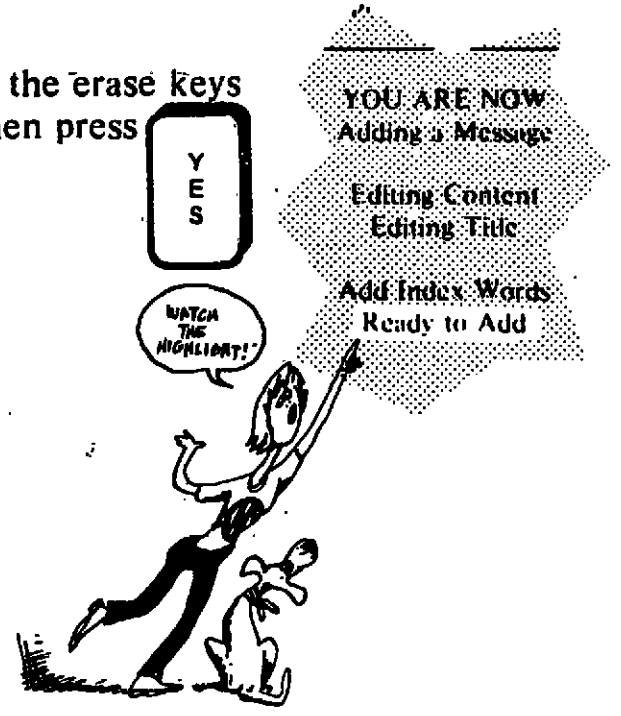


If your message is *READY*, press [YES]

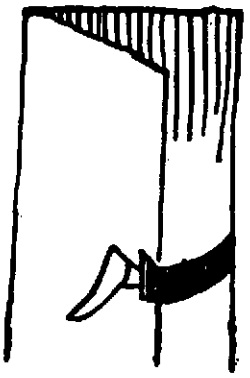
Your message will be added to Community Memory.

If you want to *CHANGE* any part

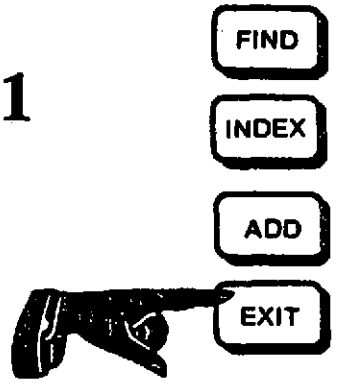
1. Press [NO] until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press [YES]
3. Press [NO] until the highlight is on *READY TO ADD*.
4. Press [YES]



How To Exit Community Memory



Step 1



Press

Step 2

When it asks if you're SURE, press YES

You're all done!
Let us know how you like it.

If you don't want to quit now, press NO

You'll go back to what you were doing.

FOR MORE INFORMATION:

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It explains the system more fully, including:

- using Author & Passwords
- more ways to use the index
- how to edit earlier messages
- how the indexing system works

If you would like to know more about the Community Memory Project, or would like to volunteer to help, please contact us.

The Community Memory Project
916 Parker Street
Berkeley, CA 94710
841-1114

EXIT

KEYBOARD

How To Use Community Memory[SM]

The Keyboard 1

Community Memory has a keyboard like a typewriter, and some special keys

Browse 3

To see the titles of messages in the Community Memory, and to read individual messages

Use Index 5

To get a list of messages about a particular subject

Add a Message 7

To put your own message in Community Memory, or to respond to another message

Exit 10

To finish using Community Memory, and leave it ready for the next person

More Info 11

How to contact The Community Memory Project, and get a more detailed User Guide

Cartoons by
Larry Gonick



Community Memory is a Service Mark of the Community Memory Project.

How to Use the Keyboard

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Often, some parts of the screen are lit up or *highlighted*. Highlighting indicates your current option or selection.

You use the Commmunity Memory by answering the question at the top of the screen. To respond to the question, you press the YES, NO, HELP and arrow keys. These keys are on the right side of the keyboard.



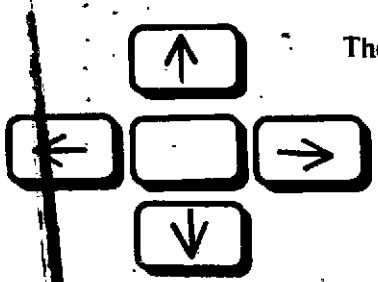
The YES button answers the question at the top of the screen. Pushing the YES button means, Yes, I want to do this, or Yes, I'm through typing this part of my message, or Yes, I want to pick the thing that's highlighted.



The NO button answers the question at the top of the screen. When you answer NO to a question, you're given the next choice of things to do.



Whenever you don't understand the question at the top of the screen, HELP will get you a longer explanation.



The arrows are used in Community Memory:

1. to move the highlight up & down while browsing titles
2. to move the highlight up, down, left or right when picking an index word
3. to move the cursor while writing a message.

When you're adding a message, you might need these keys too:



The ERASE← button erases characters to the left of the cursor while adding a message, or while typing index words.



The ERASE→ button erases characters under and to the right of the cursor while adding a message, or while typing index words.



When typing a message, use NEWLINE if you want to leave a short line on the screen, like the end of a paragraph. Or use it to leave a blank line between paragraphs. You don't have to press NEWLINE at the end of each line you type; when you type to the edge, you automatically get a new line.



If you want a letter to be capitalized, or you want to type symbols like $%#&*, hold the shift key down, then press the character you want, then release the shift key.

use ALPHA as Shift Lock.

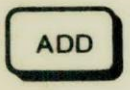
Other special keys that you can use are:



Pressing FIND takes you directly to Browsing the full list of message titles.



Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



Pressing ADD takes you directly to Adding a Message. You type the parts of the message in this order: content, title, and index words.



When you are through using Community Memory, pressing EXIT will get the terminal ready for the next person.



You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.



The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

How To Browse Titles

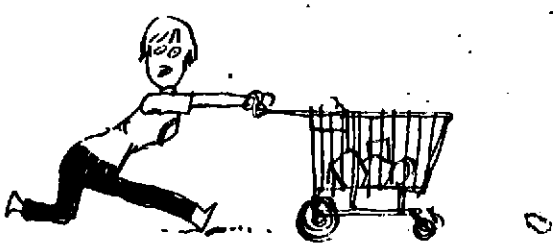
Step 1 Press



INDEX

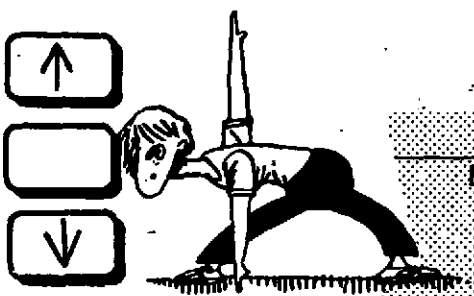
ADD

EXIT



Step 2

Use the up & down arrow buttons to position the highlight on a title.



MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike Run-Walk Jolon CA to San Miguel CA Oct 7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

To read the message, press YES

And there's the message:

TION

TITLE: Volvo Station wagon -- for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer.

Call Jerry at 543-1234, evenings.

Step 3

If you want to go right back to the **Browse List**, PRESS GO BACK

Look at the screen to the left of the message. It will have some other action choices:



YOU ARE NOW Reading a Message

See Reference
Respond to this

See Responses

If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS YES

You *always* get this choice. If you want to type in a response to this message, PRESS YES

If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS YES

INDEX

How To Use Index

Step 1 Press



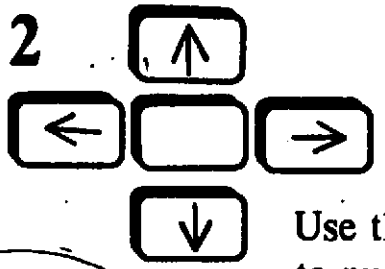
FIND

INDEX

ADD

EXIT

Step 2



Use the arrow buttons to put the highlight on a topic that interests you. then, PRESS

YES



INDEX WORDS

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

You get a *Browse List* of titles that have your topic word.



INDEX WORDS: CLASSES

(23 messages found)

MESSAGE FROM LAST BROWSE WITH: CLASSES
MESSAGES JUST FOUND WITH: CLASSES

- Birthways: the East Bay Childbirth Center
- NOLO News - the legal self-help newspaper
- Wallflower Order Dance Workshop
- Drowning in Information?
- Berkeley Child Care Resource Center

'ia Alliar
'OS M' "HOOL

To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES

Index Tips:

To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.	If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST.* The most recent index word is the most important.
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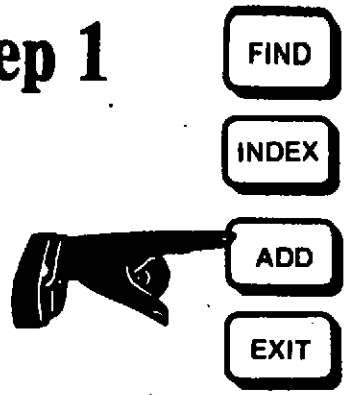
How To Add a Message

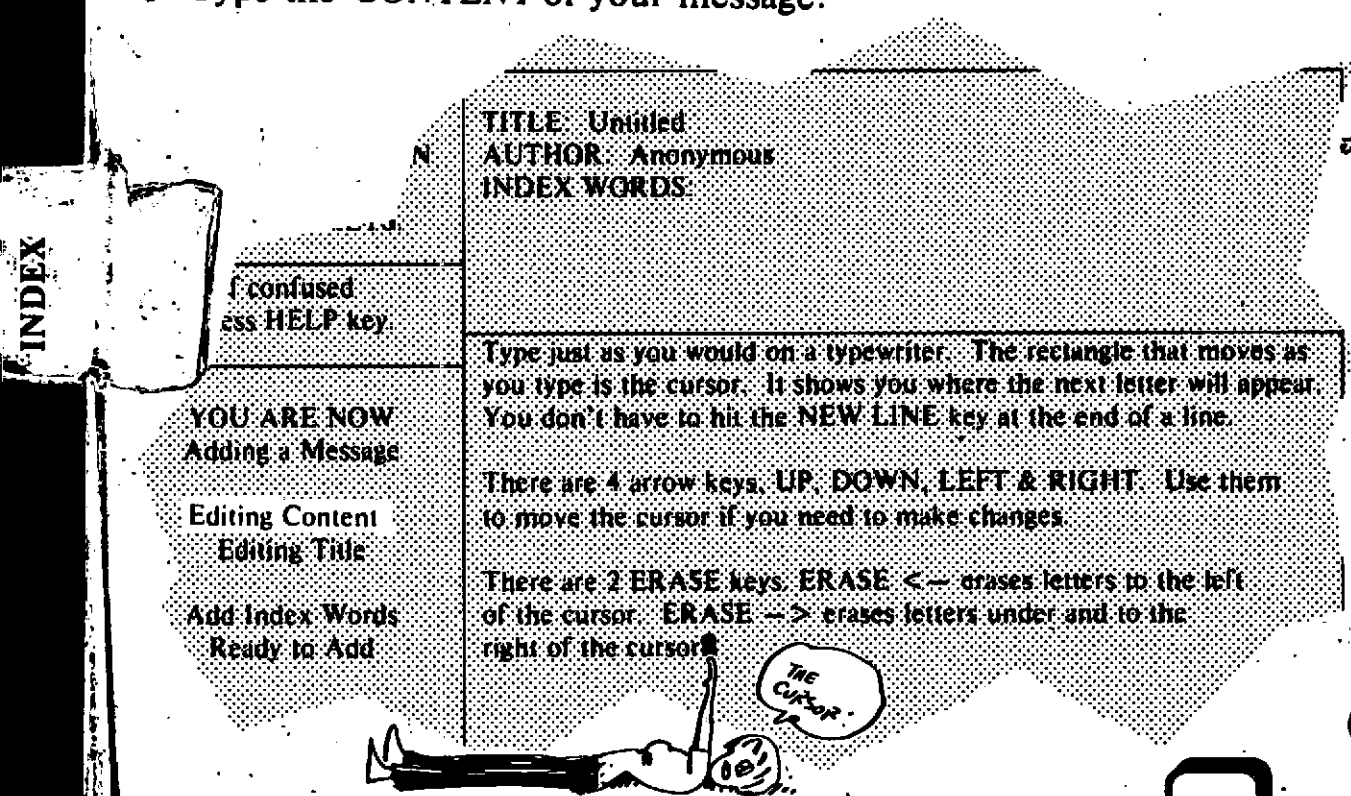
Step 1

Press



Step 2

Type the *CONTENT* of your message:



When you have finished typing the *CONTENT* part of your message, press



Step 3 Now, add a *TITLE* to your message.



. QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rec
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the curs
right of t

When you have finished typing the *TITLE*, PRESS [YES]

Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter
you type is the cursor. It shows you wh
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cu
right of

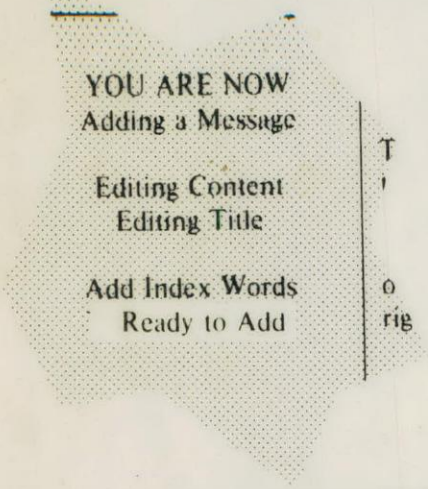


then, PRESS [YES]

Step 5

EXIT

Step 5 You can now *Add* your message, or go back and *Edit* it.

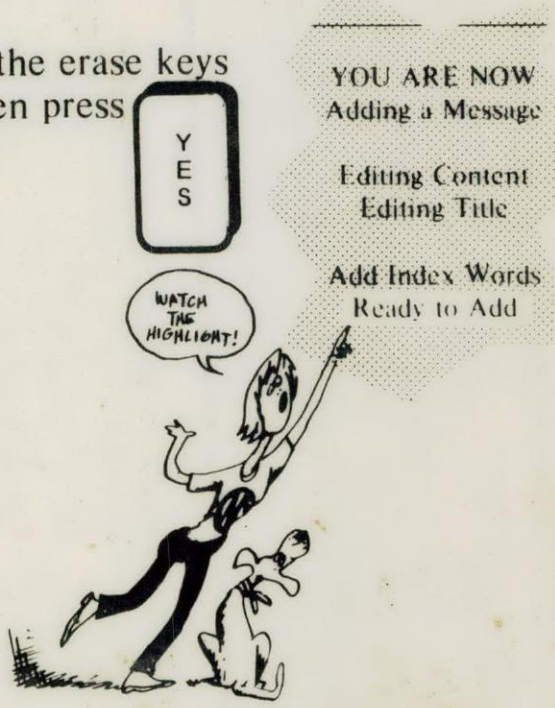


If your message is *READY*, press YES

Your message will be added to Community Memory.

If you want to *CHANGE* any part

1. Press NO until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press YES
3. Press NO until the highlight is on *READY TO ADD.*
4. Press YES

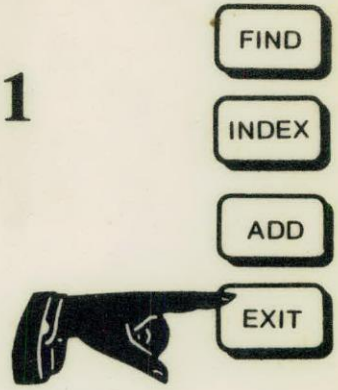


ADD

How To Exit Community Memory



Step 1



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Step 2

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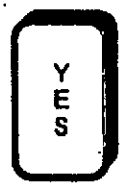

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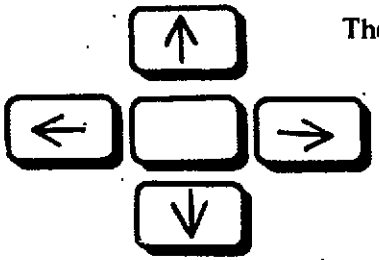

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If you want a letter to be capitalized, or you want to type symbols like $%#&*, hold the shift key down, then press the character you want, then release the shift key.

Other special keys that you can use are:



Pressing FIND takes you directly to Browsing the full list of message titles.



Pressing INDEX takes you directly to Using the Index. You can type in words that describe what you're interested in. Community Memory will give you a list of all the messages that have that index word.



Pressing ADD takes you directly to Adding a Message. You type the parts of the message in this order: content, title, and index words.



When you are through using Community Memory, pressing EXIT will get the terminal ready for the next person.



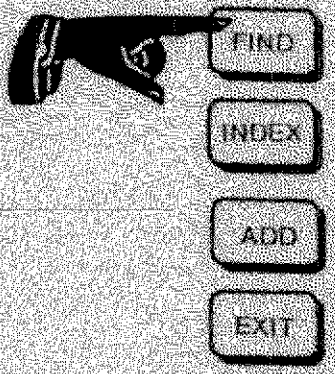
You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.

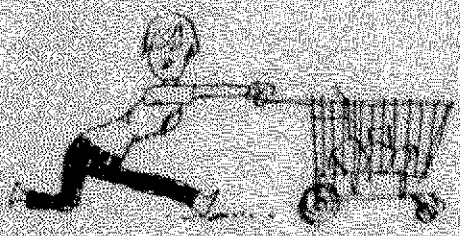


The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

How To **Browse Titles**

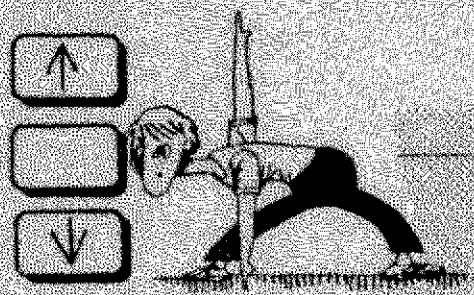
Step 1 Press





Step 2

Use the up & down arrow buttons to position the highlight on a title.



MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fut sprcal ni a avido plumage mas ordinare.
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct 7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

To read the message, press



And there's the message:

TITLE: Volvo Station wagon -- for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

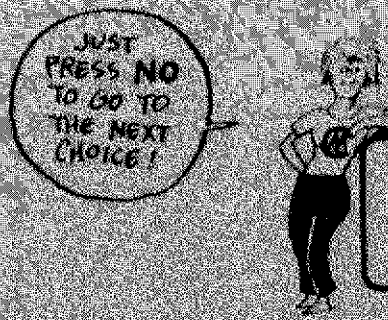
1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer.

Call Jerry at 543-1234, evenings.

Step 3

If you want to go right back to the **Browse List**, PRESS GO BACK

Look at the screen to the left of the message. It will have some other action choices:



YOU ARE NOW
Reading a Message

See Reference
Respond to this

See Responses

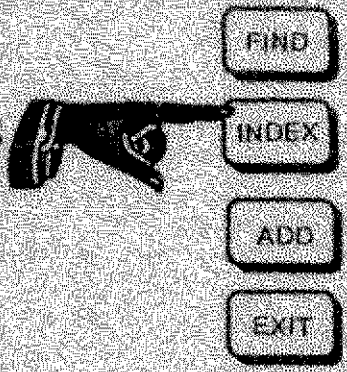
If this choice appears, it means that this message is a response to another message. If you want to read the other message, PRESS YES

You *always* get this choice. If you want to type in a response to this message, PRESS YES

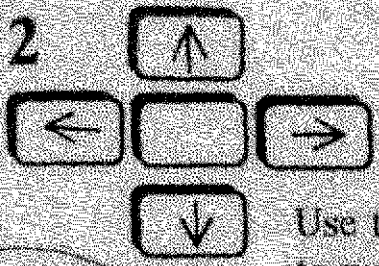
If this choice appears, it means that people have entered responses to the message you are reading. You'll see a *BROWSE LIST* of the responses. Use the arrows keys to put the highlight on a title you'd like to read, then PRESS YES

How To Use Index

Step 1 Press

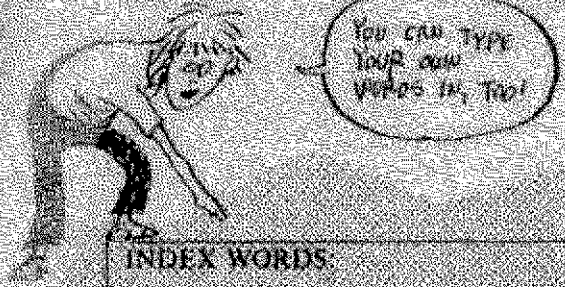


Step 2



Use the arrow buttons to put the highlight on a topic that interests you, then, PRESS





INDEX WORDS:

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

Step 5 You can now *Add* your message, or go back and *Edit* it.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

If your message is *READY*, press YES

Your message will be added to Community Memory.

If you want to *CHANGE* any part

1. Press NO until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press YES
3. Press NO until the highlight is on *READY TO ADD*.
4. Press YES



YOU ARE NOW
Adding a Message

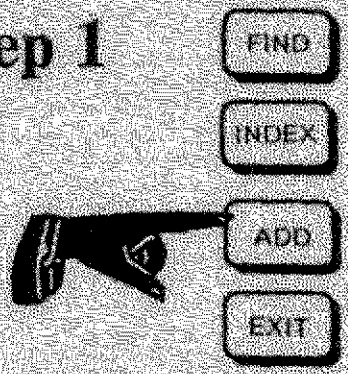
Editing Content
Editing Title

Add Index Words
Ready to Add

How To Add a Message

Step 1

Press



Step 2

Type the *CONTENT* of your message:

N

I confused
ess HELP key

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.



When you have finished typing the *CONTENT* part of your message, press

INDEX

Step 3 Now, add a *TITLE* to your message.



ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key.

YOU ARE NOW adding a Message

Editing Content
Editing Title

Add Index Words
Reads to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rec
you type is the cursor. It shows you where the
You don't have to hit the NEW LINE

There are 4 arrow keys, UP, DOWN
to move the cursor if yo

There are 2 ERASE ke
of the curso
right of i

When you have finished typing the *TITLE*, PRESS



Step 4 Type *INDEX WORDS* to describe your message

ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key.

YOU ARE NOW adding a Message

Editing Content
Editing Title

Add Index Words
Reads to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter
you type is the cursor. It shows you wh
You don't have to hit the NEW LINE key

There are 4 arrow keys, UP, DOWN
to move the cursor if you need to

There are 2 ERASE
of the cur
right of



then, PRESS



Step 5

Step 5

You can now *Add* your message, or go back and *Edit* it.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

If your message is *READY*, press [YES]

Your message will be added to Community Memory.

If you want to *CHANGE* any part

1. Press [NO] until the part you want to change is highlighted.

2. Use the arrow keys and the erase keys to make the changes, then press [YES]

3. Press [NO] until the highlight is on *READY TO ADD*.

4. Press [YES]

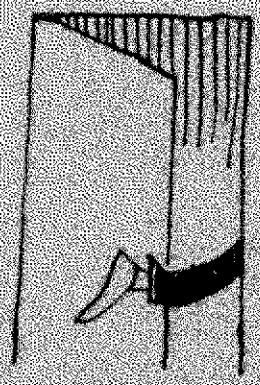


YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

How To Exit Community Memory



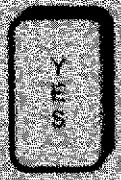
Step 1



Press

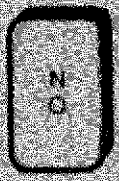
Step 2

When it asks if you're SURE, press



You're all done!
Let us know how you like it.

If you don't want to quit now, press



You'll go back to what you were doing.

FOR MORE INFORMATION:

A more detailed user guide to Community Memory is available for $3.00.
It explains the system more fully, including:

- using Author & Passwords
- more ways to use the index
- how to edit earlier messages
- how the indexing system works

If you would like to know more about the Community Memory Project, or would like to volunteer to help, please contact us.

The Community Memory Project
916 Parker Street
Berkeley, CA 94710
841-1114

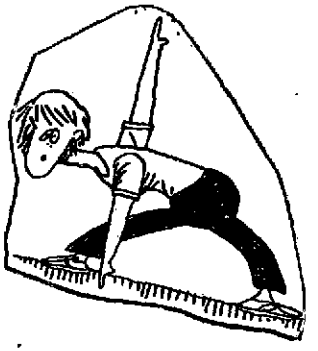
Maybe in, too!
You can type
Vous aussi
"Bonjour."
Just like
I'm here
it work!
Cliquez
Me

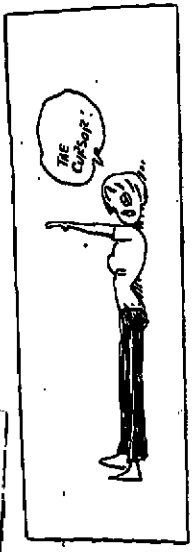
Add your message, or go back and edit it.

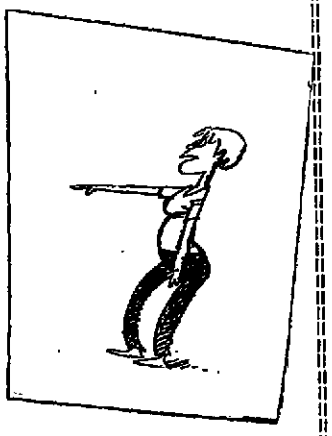
You can now *Add* you message,
or go back and *Edit* it.

To Edit Your Message

1. Press NO until the part you want to change is highlighted
2. Use the arrow keys and the erase keys to make the changes, then press YES.
3. Press No until the highlight is on *READY TO ADD*.
4. Press YES.







When the ALPHA key is *down* (it clicks), all the letters you type are CAPITALS. But you still have to push the SHIFT key to get the $%#&* symbols. When the alpha key is up (click again), you get small letters, unless you hold the shift key.

Step 1 Step 2 Step 3 Step 4 Step 5

Step 3



C-type Goal, objective, thing to be measured How to measure, observe, "prove"

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

Browse Titles
Use Index

INDEX WORDS: CLASSES

(23 messages found)

MESSAGE FROM LAST BROWSE WITH: CLASSES
MESSAGES JUST FOUND WITH: CLASSES

- Birthways: the East Bay Childbirth Center
- NOLO News - the legal self-help newspaper
- Wallflower Order Dance Workshop
- Drowning in Information?
- Berkeley Child Care Resource Center
- Media Alliance
- APTOS MIDDLE SCHOOL
- take acting classes
- learn french by conversation
- tai chi instruction

Step 4

Step 1 Step 2 Step 3 Step 4 Step 5

When you have finished typing the *CONTENT*

part of your message, press

Now, add a *TITLE* to your message.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

Browse Titles
Use Index

MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct.7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

G-type	Goal, Objective, Thing to be measured	How to measure, observe, "prove"	Use of Information
	terminals in use a large percentage of the time they are available	system stats	affects: financial viability picture measure of usefullness? fun-value? if not: PR, change of location
1	leaving messages on CM is successful for the user	interviews anecdotes messages user continues to enter messages	if no, seek reasons
1	users find relevant messages which are in the database	interviews observation	feedback used to improve search algorithms
1	searches result in high proportion of useful to un-useful messages	interviews observation	feedback used to improve search algorithms
1	CM is useful enough to attract repeat users	interviews count re-use of names	improve it or leave it alone
1	evaluate "user friendliness" of the front end	on-site observation interviews messages	feedback used to improve front end
2	CM can bring people together face-to-face	interviews messages anecdotes	
2	CM can make people aware of community events and services	count reading of specific messages anecdotes if important enough, special test	
2	increased amount of information flow in the community	interviews	
2	CM fosters other types of information exchages at sites	observation interviews	
2	the perceived value of the information flow is increased	interviews	

ANSWER QUESTION BY PRESSING-- YES or NO KEYS.

If confused press HELP key.

YOU ARE NOW Reading Messages

Browse Titles
Use Index

INDEX WORDS:

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

ANSWER QUESTION BY PRESSING YES or NO KEYS.

If confused press HELP key.

YOU ARE NOW Reading Messages

Browse Titles
Use Index

INDEX WORDS: CLASSES

(23 messages found)

MESSAGE FROM LAST BROWSE WITH: CLASSES
MESSAGES JUST FOUND WITH: CLASSES

- Birthways: the East Bay Childbirth Center
- NOLO News - the legal self-help newspaper
- Wallflower Order Dance Workshop
- Drowning in Information?
- Berkeley Child Care Resource Center
- Media Alliance
- APTOS MIDDLE SCHOOL
- take acting classes
- learn french by conversation
- tai chi instruction

→ CM

30 July 1984

Mr. Dan Leer
Losey & Thompson
San Fransisco

Dear Dan:

I was locked out of my office over the weekend as a side effect of our co-tenant's inventory procedures, so this is a day late.

At the request of The Community Memory Project I am enclosing a draft agreement for your review. It is possible there will be further revisions in the next day or two. If there are, I will send you a copy with the revisions clearly marked. They would be in the first paragraph or in C. (2).

The non-disclosure agreement refered to in the new version of C. (2) is also enclosed.

Please call if you wish to suggest a revisions before the final draft is prepared for Brobeck.

Cordially,

Joaquin Miller

Enclosures

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

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There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

Browse Titles
Use Index

MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
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747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct.7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading a Message

See Reference
Respond to this

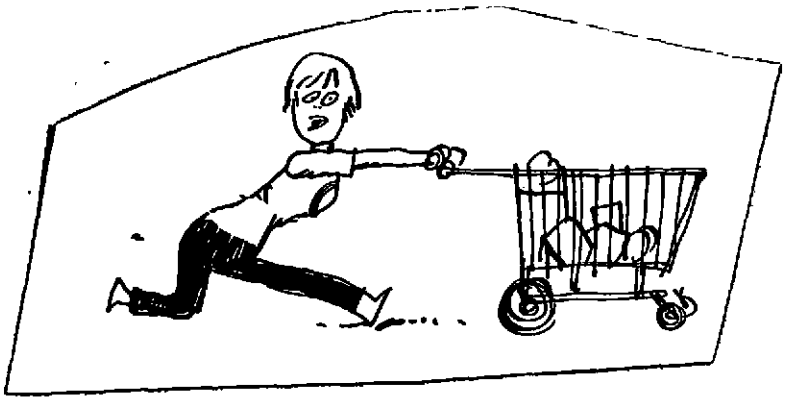
See Responses

TITLE: Volvo Station wagon -- for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

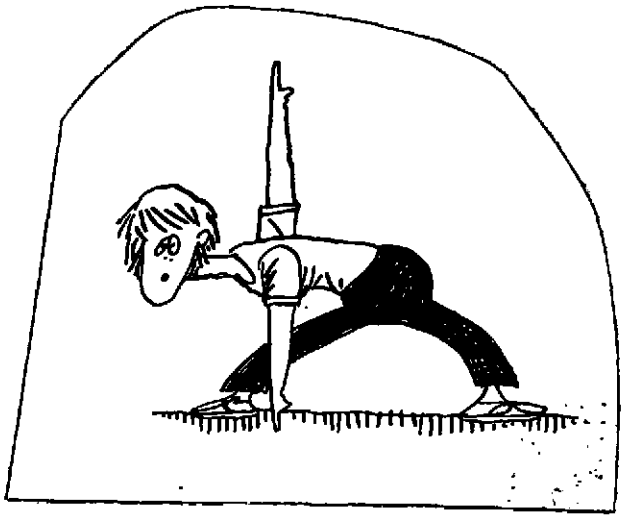
1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer.

Call Jerry at 543-1234, evenings.



Press NO to move to the next choice.

- To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words.
- If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your Browse List. The most recent index word is the most important.
- If your first browse list is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.
- If your browse list is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your browse list.
- Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word.



then, PRESS

If this choice appears, it means that other messages have been entered that respond to the message you are reading. You'll see a *BROWSE LIST* of the responses. Put the highlight on a title you'd like to read, then PRESS

You'll jump back to:

To read one of the messages, use the up and down arrow keys to put the highlight on a message title. Then PRESS YES.

If you want to go right back to the **Browse List**, PRESS

Look at the screen to the left of the message.

It will have some other action choices:

How To Use Community Memory[SM]

The Keyboard 1

Community Memory has a keyboard like a typewriter, and some special keys

Browse 3

To see the titles of messages in the Community Memory, and to read individual messages

Use Index 5

To get a list of messages about a particular subject

Add a Message 7

To put your own message in Community Memory, or to respond to another message

Exit 10

To finish using Community Memory, and leave it ready for the next person

More Info 11

How to contact The Community Memory Project, and get a more detailed User Guide

Cartoons by
Larry Gonick



Community Memory is a Service Mark of the Community Memory Project.

KEYBOARD





ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

Editing Content
Editing Title

Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

[redacted]
Editing Title

Add Index Words
[redacted]

TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Adding a Message

[redacted]
Editing Title

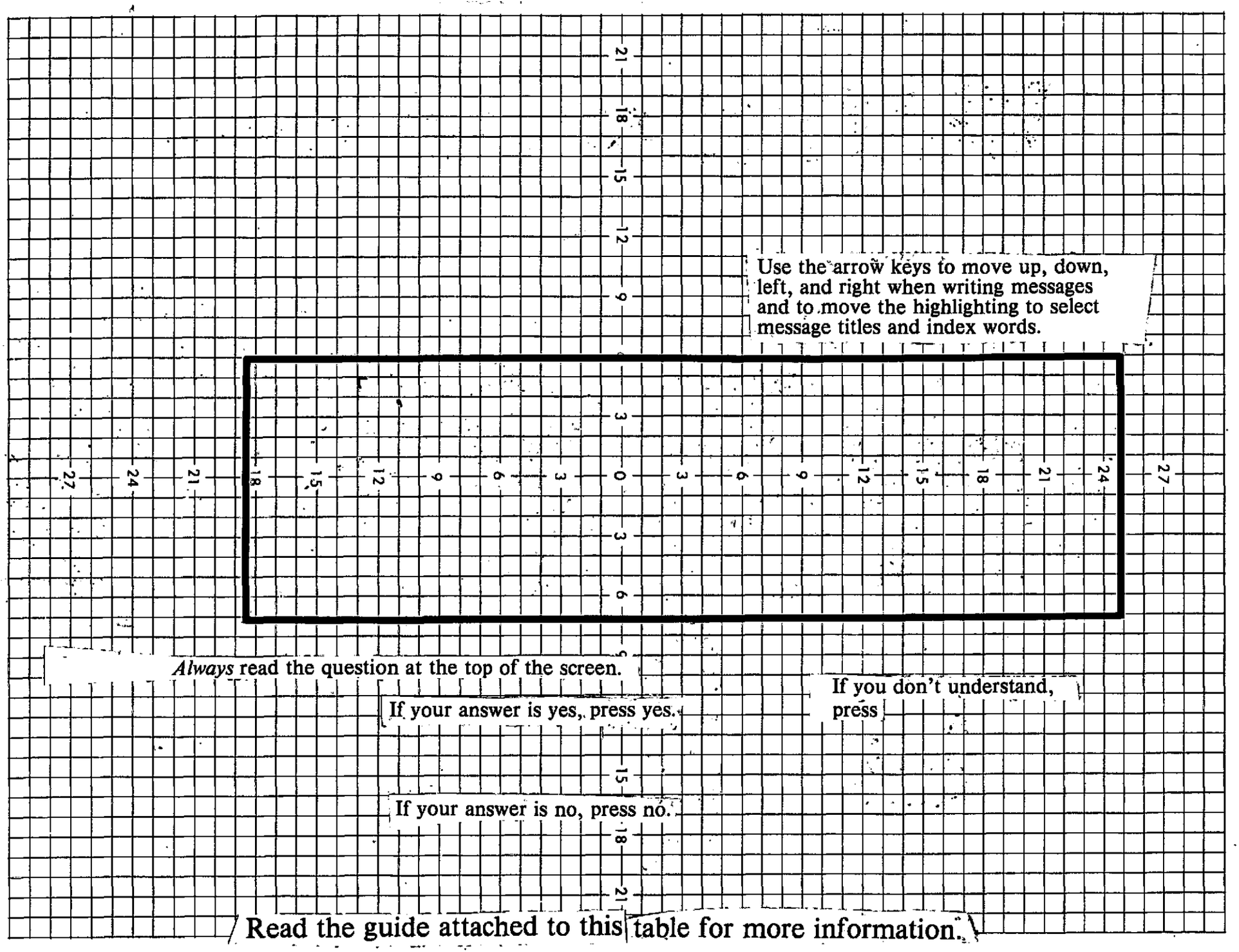
Add Index Words
Ready to Add

TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.


Use the arrow keys to move up, down, left, and right when writing messages and to move the highlighting to select message titles and index words.
Always read the question at the top of the screen.
If your answer is yes, press yes.
If you don't understand, press
If your answer is no, press no.
Read the guide attached to this table for more information.

KEYBOARD BROWSE INDEX ADD EXIT MORE INFO

[redacted] BROWSE INDEX ADD EXIT MORE INFO

MORE INFO

KEYBOARD BROWSE INDEX ADD EXIT MORE INFO
KEYBOARD BROWSE INDEX ADD EXIT MORE INFO

YES — The YES button answers the question at the top of the screen. Pushing the YES button means, Yes, I want to do this, or Yes, I'm through typing this part of my message, or Yes, I want to pick the thing that's highlighted.

NO — The NO button answers the question at the top of the screen. When you answer NO to a question, you're given the next choice of things to do.

HELP — Whenever you don't understand the question at the top of the screen, HELP will get you a longer explanation.

GOBACK — You can go backwards in Community Memory, clear to the first thing you did. GOBACK is very useful if you pressed the NO key when you didn't mean to.

ARROWS — The arrows are used in Community Memory:

1. to move the highlight up & down while browsing titles



ERASE-> — The ERASE-> button erases characters under and to the right of the cursor while adding a message, or while typing index words.

ERASE <- — The ERASE<-button erases characters to the left of the cursor while adding a message, or while typing index words.

NEWLINE — When typing a message, you use newline if you want to leave a short line on the screen, like the end of a paragraph. Or use it to leave a blank line between paragraphs.

FIND — Pressing FIND takes you directly to Browsing the full list of message titles.

INDEX — Pressing INDEX takes you directly to Using the Index.

ADD — Pressing ADD takes you directly to Adding a Message.

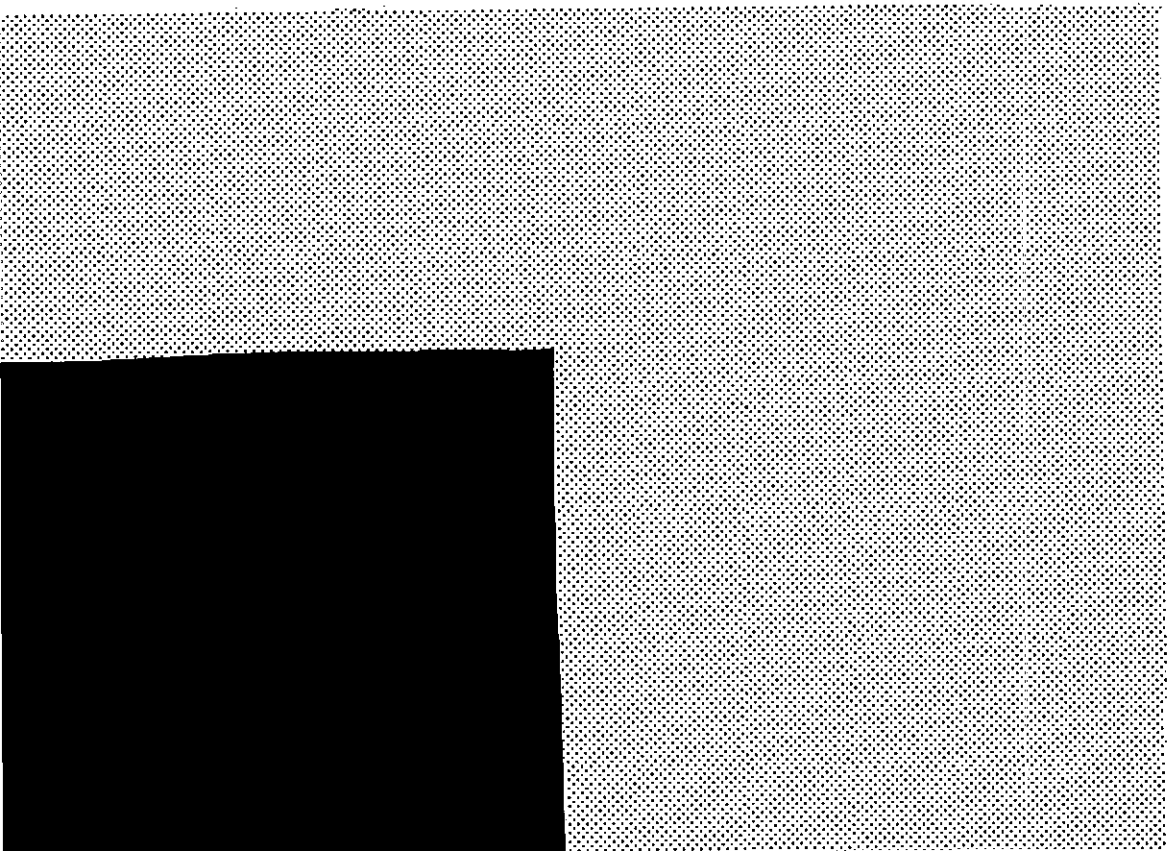
EXIT — Takes you to the question: ARE YOU SURE YOU'RE THROUGH USING COMMUNITY MEMORY? If you press YES, Community Memory will start running its animated screens again. If you press NO, you can continue using Community Memory.

EXTRA — The EXTRA button lets you do a few more things, like add your name as AUTHOR for a message, edit messages with your name as AUTHOR, and add index words for other people's messages.

TATE MATTE

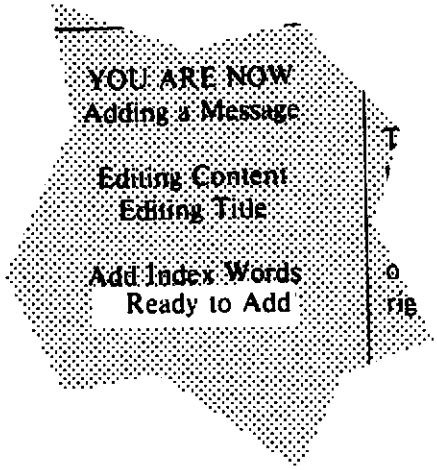
CAT. No. AX30-10M
(30 LINE - 10%)

DENSITY
CONTROL
GUARANTEED



Step 5

You can now *Add* your message, or go back and *Edit* it.



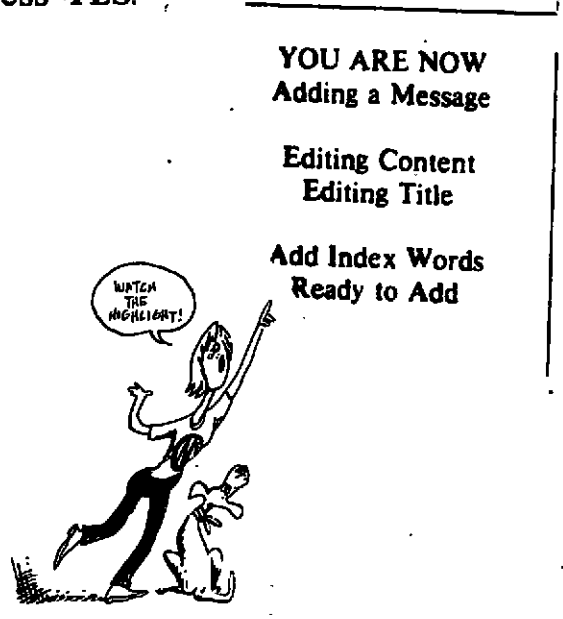
If your message is *READY*, press YES

Your message will be added to Community Memory.

If you want to *CHANGE* any part, press GO BACK

To Edit Your Message

1. Press **GO BACK** until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press **YES**.
3. Press **NO** until the highlight is on *READY TO ADD*.
4. Press **YES**.



TITLE: Untitled
AUTHOR: Anonymous
INDEX WORDS:

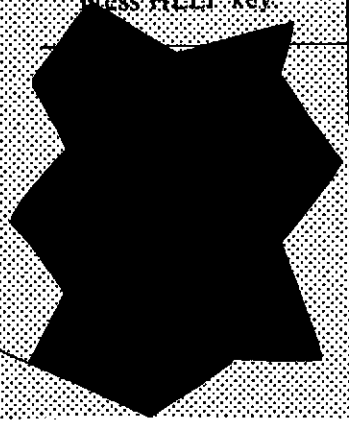
Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

ANSWER QUESTION BY PRESSING YES or NO KEYS

If confused press HELP key



TITLE: An interesting title will attract attention
AUTHOR: Anonymous
INDEX WORDS: message adding Community Memory

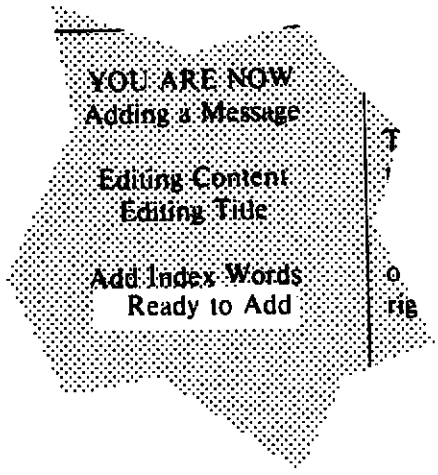
Type just as you would on a typewriter. The rectangle that moves as you type is the cursor. It shows you where the next letter will appear. You don't have to hit the NEW LINE key at the end of a line.

There are 4 arrow keys, UP, DOWN, LEFT & RIGHT. Use them to move the cursor if you need to make changes.

There are 2 ERASE keys. ERASE <— erases letters to the left of the cursor. ERASE —> erases letters under and to the right of the cursor.

Step 5

You can now *Add* your message, or go back and *Edit* it.



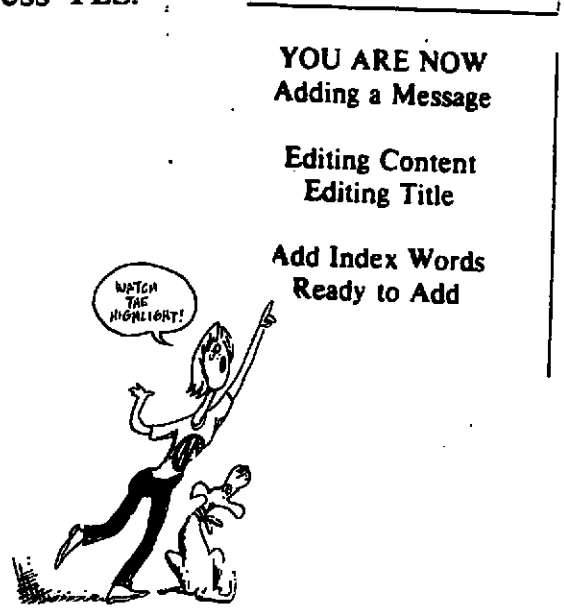
If your message is *READY*, press **YES**

Your message will be added to Community Memory.

If you want to *CHANGE* any part, press **GO BACK**

To Edit Your Message

1. Press **GO BACK** until the part you want to change is highlighted.
2. Use the arrow keys and the erase keys to make the changes, then press **YES**.
3. Press **NO** until the highlight is on *READY TO ADD*.
4. Press **YES**.



WHAT IS COMMUNITY MEMORY?

This computer terminal is part of the COMMUNITY MEMORY system. This terminal and two other terminals are connected to a computer located in a warehouse in West Berkeley. The computer is programmed to store messages that people type in at the terminals It cross-indexes the messages by subject matter, and will display all of the messages on a given subject on request.

WHAT IS IT GOOD FOR?

Community Memory can help people get in touch with one another. For example, you can use it to find someone to buy your car, or to find people to play softball with. It is also a forum for expressing your views, and for acquainting yourself with the views of others. We hope that Community Memory will become an important archive of community history and a constantly updated directory to local resources.

HOW DID IT GET HERE?

The system was developed and installed by The Community Memory Project, a group of people concerned about the social impacts of computers and communications technology. We believe that people can use computer technology to create an alternative to the highly centralized information delivery by the mass communications media, which tell everybody what a few people have to say, and don't give you a chance to talk back, or to talk to each other.

Large corporations are now planning and developing public information systems, but they are designed to sell goods and services rather than to encourage communication. In fact, they deliberately blur the distinction between advertising and information.

We want to counteract this powerful and dangerous trend. That's why we donated the time and money to create this demonstration of a decentralized, community-controlled communications system.

WHAT HAPPENS NOW?

Over the next few months, we'll be evaluating and improving the system and forming a local organization to operate and maintain it. We'll also be contacting interested groups in other cities, and providing them with technical and organizational assistance.

WHO PAYS FOR IT?

The Community Memory Project is a non-profit organization. It is now seeking donations to support this pilot system for the first few months. Coin boxes will be attached to the terminals in order to test various ways of charging for system use. We will seek sponsors in the community in order to raise the funds for further expansion.

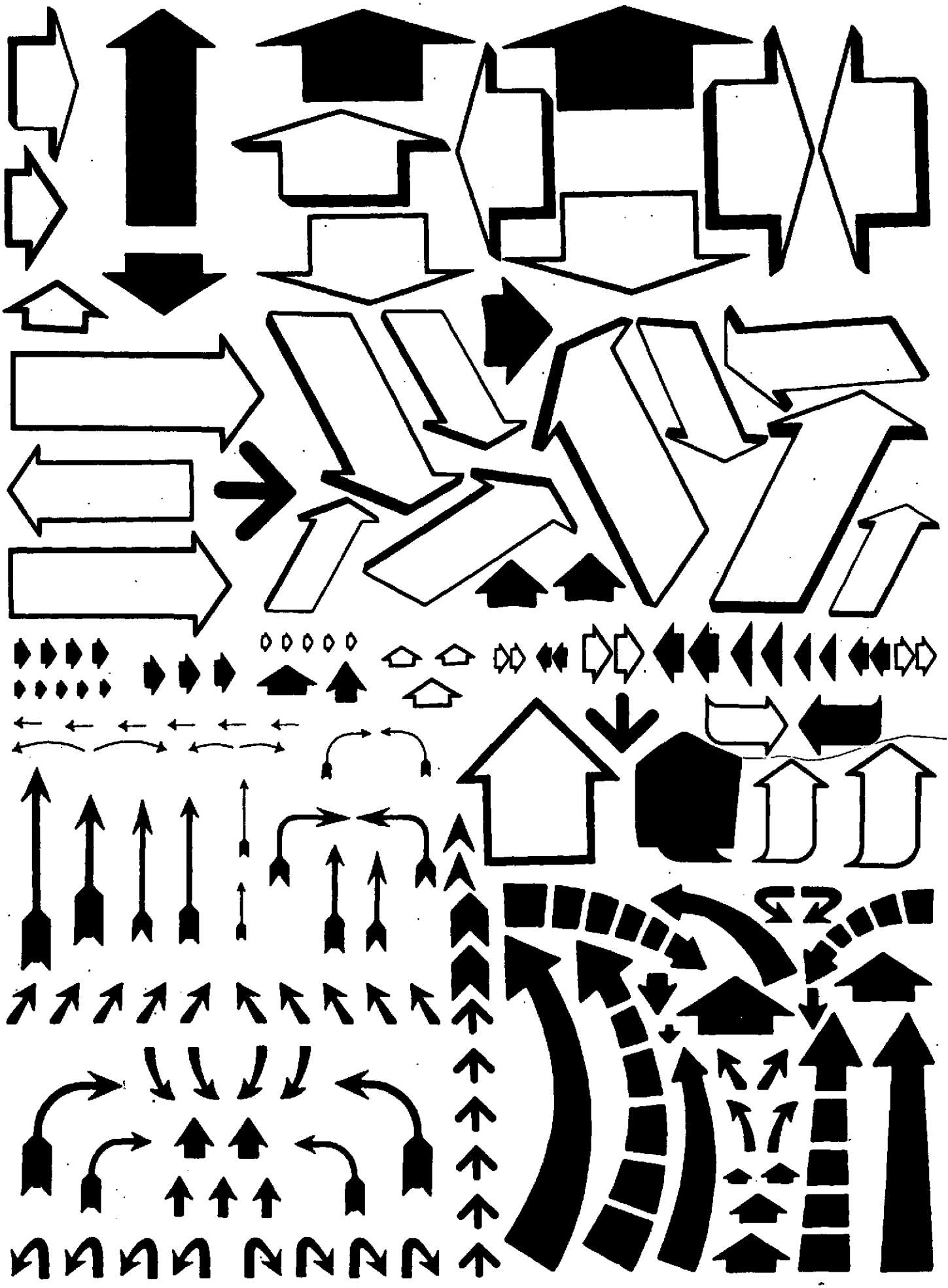
When we have more terminals operating, the Community Memory system will be self-supporting. But we need funds to get it started and pay for its development.

HOW YOU CAN HELP

We need many volunteers to help on the Project. If you would like to work with us, give us a call at (415) 841-1114. In any event, please try the Community Memory and let us know what you think about it. Tell your friends!

For a future on our own terms,

The Community Memory Project



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ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

Browse Titles
Use Index

INDEX WORDS:

Suggested Index Words (or type your own)

COMMUNITY	CM	FOOD	JOKE
COMPUTER	POEM	POLITICS	VIDEOTEX
SUGGESTIONS	SEX	HOUSING	COLOR
INFORMATION	BERNAL	MEDIA	JOBS
HELP	HEALTH	CLASSES	CHILDREN
WRITING	PEACE	NUCLEAR	WOMEN
MUSIC	CALENDAR	CAR	BOOKS
BERKELEY	ART	WANTED	VOLUNTEER

The company's pioneering role in computer training started with the PLATO system in the educational environment. In 1979, Phoenix was contracted to develop the on-screen computer lessons and Training and Documentation manuals for the CADO C.A.T. micro-system that was the first to make computer-based instruction available on small business computers.

Custom design contracts since that time have been completed for companies such as Burroughs, Control Data, Honeywell, Lanier, Open Systems and Safeguard Business Systems. Raptor's computer training products are being used by thousands of organizations throughout the United States and more than 30 foreign countries. The AUTHOR® is available in English and four foreign languages.

The company's two founders are Patrick Gerkey, president, and Gary Gerds, secretary-treasurer. Both have advanced degrees in instructional development, training practice in the educational setting, and years of experience in designing and implementing computer training products. At Raptor Systems, the two principals are supported by a team of instructional developers and designers with a variety of systems backgrounds.

The change to Raptor Systems, Inc. is a change in the name only, the principals said, and does not affect the ownership, the management or the quality of products the company is known for.

)) ((

7-16-84

Index Tips:

press press press press press press

Press

SM
SM SM
SM SM

To use index words that aren't on the list, just type them in. If you use more than one index word, put spaces between words. The last word you type is the most important.	If you use the arrow keys to pick an index word, you search for one word at a time. Each time you use another index word, you add to your *BROWSE LIST*. The most recent index word is the most important.
If your *BROWSE LIST* is really long, add an extra index word that is more specific. If BOOKS turns up a lot of messages, adding WOMEN will put all the messages about WOMEN's BOOKS at the top of your *BROWSE LIST*.	If your first *BROWSE LIST* is too short, add another word that means almost the same, like CAR and AUTOMOBILE or KIDS and CHILDREN.
Typing an index word in CAPITAL LETTERS will find ALL the messages that use that word, even if the person who wrote the message didn't type it as an index word. Typing an index word in small letters will find only those messages where the author used your word as an index word.	

Use the up & down arrow buttons to position the highlight on a title.

You get several choices:

Use the arrow buttons to put the highlight on a topic that interests you.

You get a **Browse List** of titles that have your topic word.

To read the message, press

To Edit Your Message

1. Press **GO BACK** until the part you want to change is highlighted.

NEWS RELEASE

CONTACT: Jerry Kaye
213-938-0857

July 5, 1984
FOR IMMEDIATE RELEASE

READ AND WRITE APPLE DISKS IN THE IBM PC

Los Angeles, CA VERTEX SYSTEMS announces the **"APPLE-TURNOVER"** - a unique low-cost board for the IBM PC allowing direct transfer of files between Apple disks and IBM disks. This new product will be priced at $279.50 with shipments scheduled to begin in August 1984.

The file copying process is extremely fast and simple. The APPLEDOS 3.3 or APPLE CP/M disk is directly inserted into the IBM's disk drive. Individual APPLE or IBM disk files, or an entire disk, can be quickly and easily copied. In addition, blank disks can be initialized (formatted) within the IBM for the APPLE. Serial-file transfers and modems are eliminated.

The APPLE-TURNOVER software is fully menu-driven and easy to use, offering powerful features similar to the **Xeno-Copy** family of software utilities.

The APPLE-TURNOVER package contains a half-size printed circuit board, disk drive attachment cable, file-transfer software, and a test disk. The APPLE-TURNOVER board is installed in any expansion slot, between the regular disk controller card and the normal IBM disk drives. An APPLE test disk is provided to assure proper installation and operation.

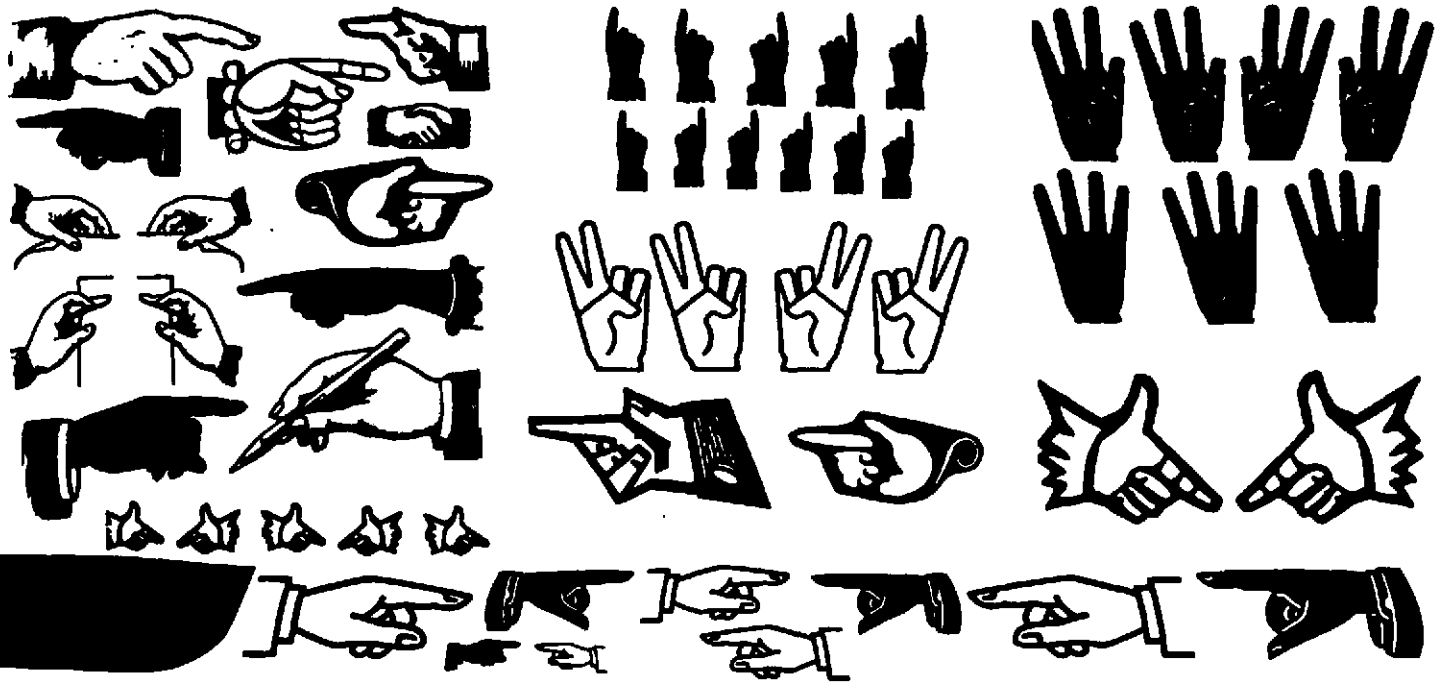
The APPLE-TURNOVER will run on the IBM PC, XT and most PC-compatible computers under MS-DOS(PC-DOS). 128K of memory and two disk drives are required (most hard disk systems supported).

The APPLE-TURNOVER board joins other innovative VERTEX products which include Xeno-Copy PLUS, Xeno-DISK, 80Mate CP/M Emulator, IMPORT! for the Rainbow 100 and the original Keyfixer.

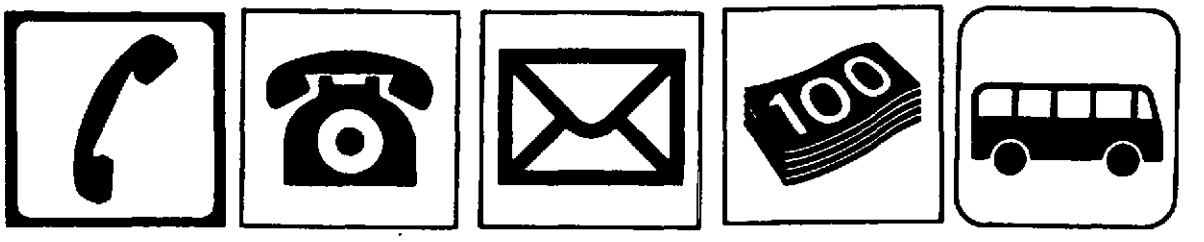
NOTE: We have moved to 6022 W. Pico Blvd., Suite 3, Los Angeles, CA 90035

Vertex systems
7950 W. 4th Street
Los Angeles, CA. 90048
(213) 938-0857

Innovation in microcomputer products







Lesa □
Palo Alto. —

KAREN...

When you get you guide BACK from To Printers, please DO me The FAVOR of putting ONE INTO This ENVELOPE AND MAILING IT off

THANKS

Tom

PS...

I signed up for Wendsay's, BUT will BE OUT of TOWN for the NEXT Three... could you please put This ON To Tens NIGHT AGENDA, AS I won't BE here... TOM

How To Use COMMUNITY MEMORY

Always read the question at the top of the screen.

If your answer is yes, press YES

If your answer is no, press NO

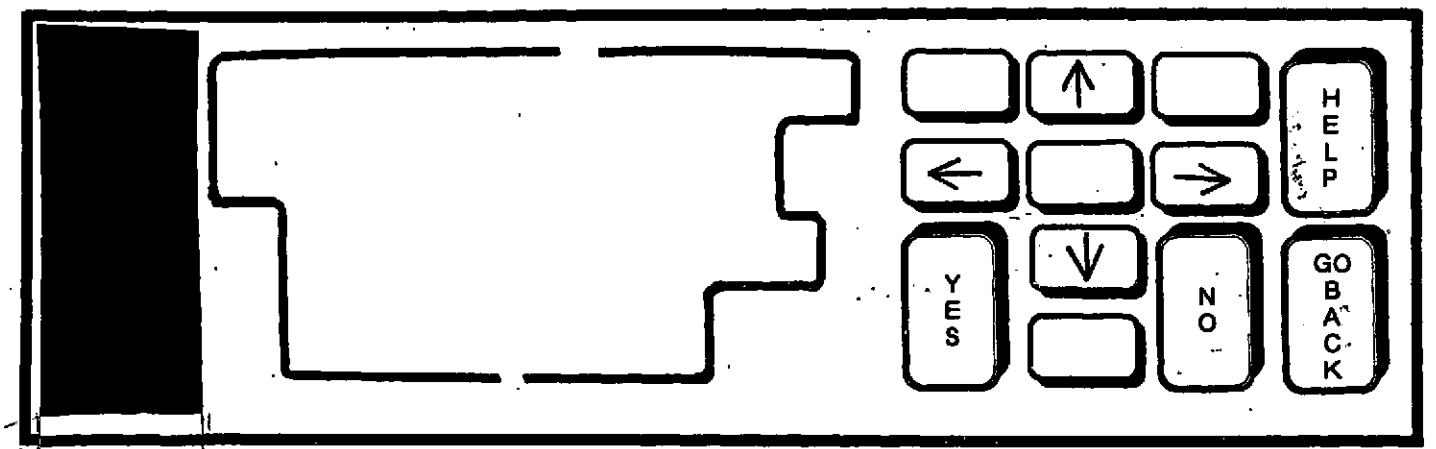
If you don't understand, press HELP

Press FIND to look at messages by browsing through the message titles.

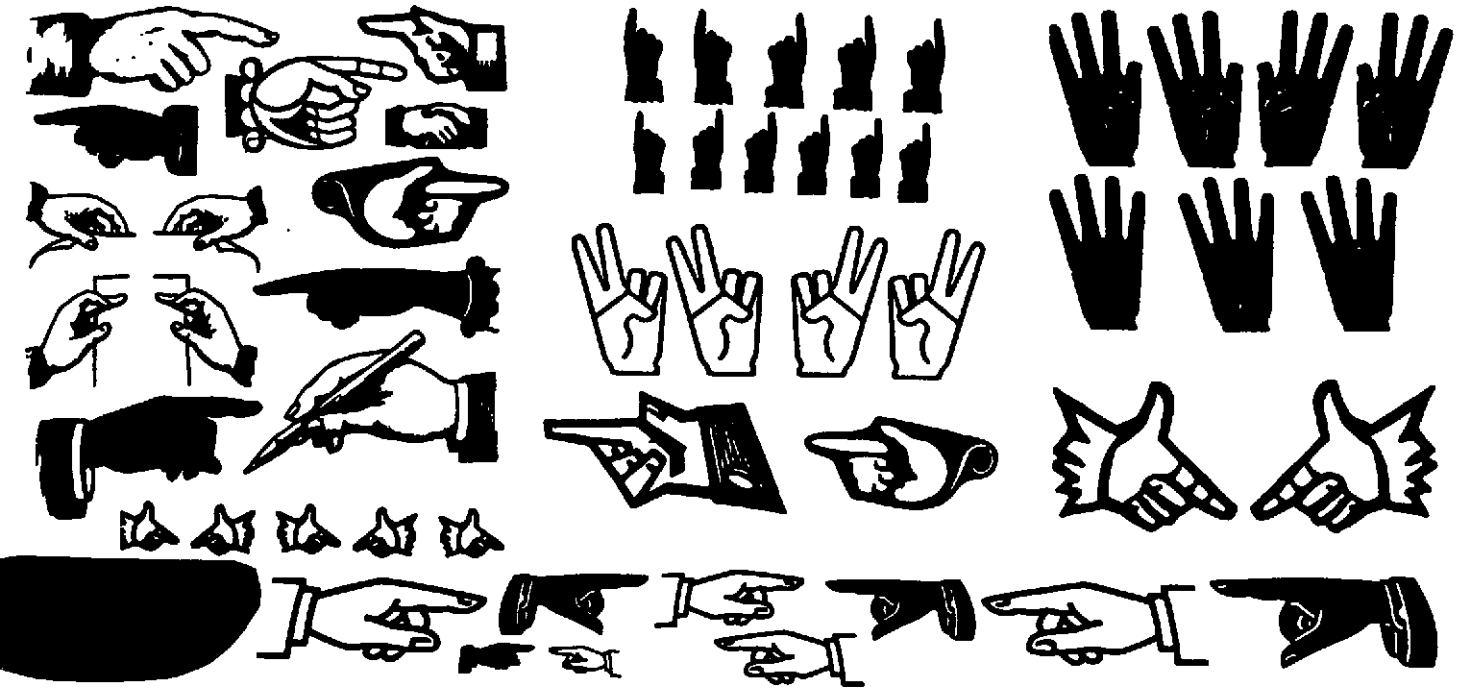
Press INDEX to use a search word to find certain types of messages.

Press ADD to type in a message.

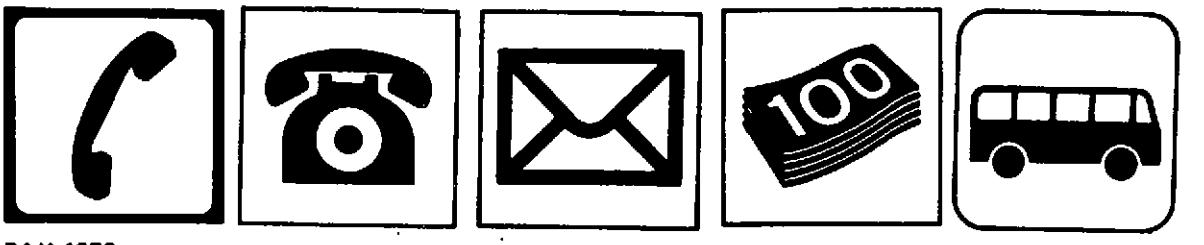
Use the arrow keys to move up, down, left, and right when writing messages and to move the highlighting to select message titles and index words.



G-type	Goal, Objective, Thing to be measured	How to measure, observe, "prove"	Use of Information
2	an increased sense of empowerment in the community	interviews	
2	peoples sources of information become more diversified	interviews	
2	the Project advances the critique of computer technology	interviews monitor publicity messages	make Marcy happy/unhappy
2	CM helps shift people's need fulfillment to the local community	interviews questionnaires	
3	a wide variety of users are attracted to the system	observation	affects location of next terminals shape PR efforts towards non-using groups
4	identify unusual uses (conferencing, real-time interactions, etc.)	observation messages	good stories to tell system planning
4	identify "typical" session at various points in time	system data	system planning change should point to learning the system
4	identify "information shepherds"	messages system data analysis	get them more involed in CM special status
4	identify patterns by which people learn to use CM (teach each other, etc.)	observation interviews	planning for future terminal sites, future systems increase/decrease # of helpers at sites
4	time-of-day usage plotting	system data analysis	location of next terminals planning maintenance/other uses of computer
5	measure viability of each terminal site	count uses/site	financial planning future terminal siting possible relocation of terminal
5	show that the system can be financially self supporting	usage statistics financial modelling	future system implementations planning for CM Association

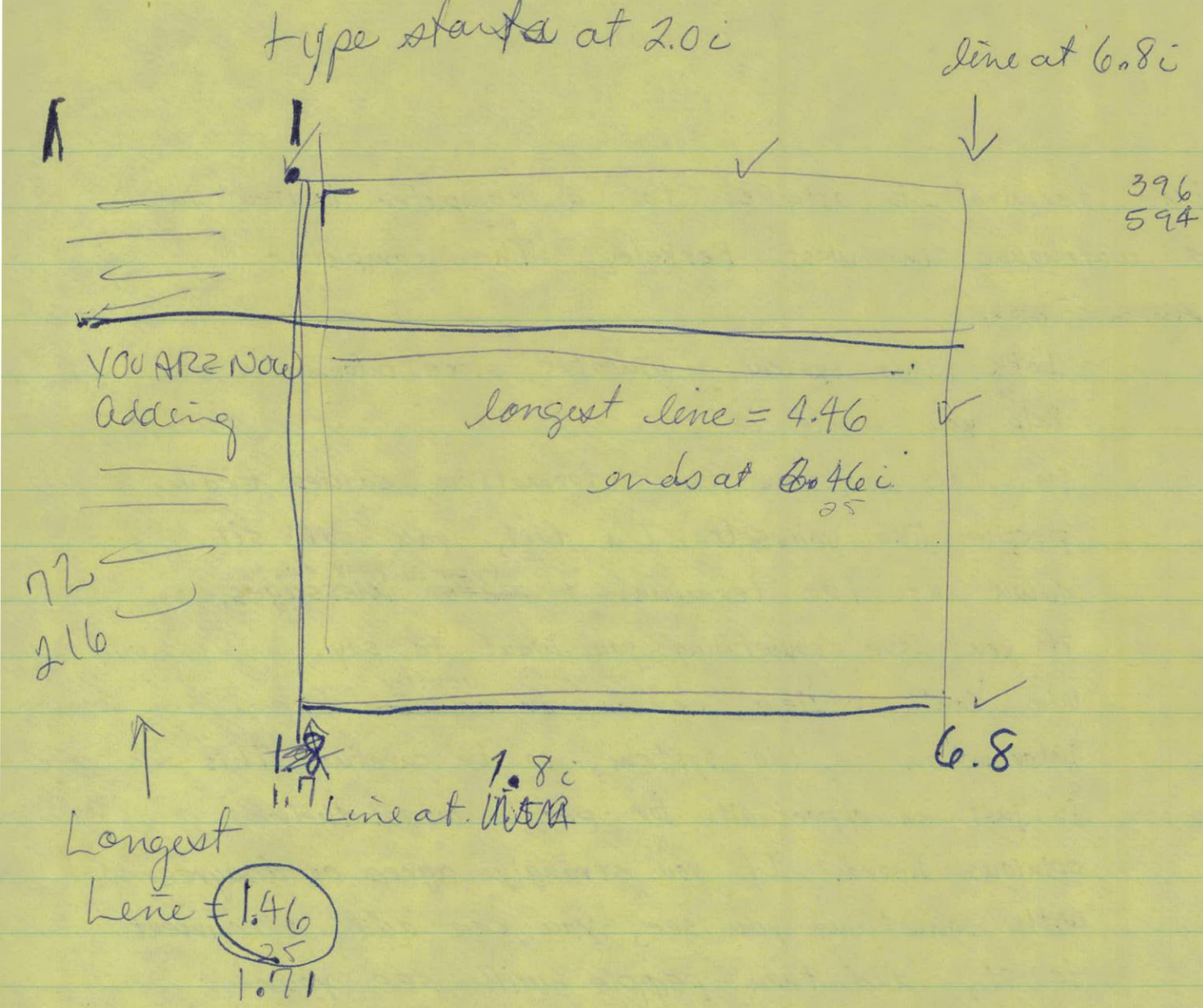





100

The terminal is attached to a computer located in a warehouse in west Berkeley. The computer ~~stores & uses~~

- both this system & videotex store information & help you locate it
- in this system the information comes from people like yourself. In fact, you can sit down at the terminal & ~~enter~~ type in your own messages, if you have something you want to say.
- We don't review, censor, or ~~organize~~ verify the information in the system, so be careful. This is just an opportunity for people to get their opinions heard. If you strongly agree or disagree with something you see, you can add a comment to it, and then people will see your comment when they see the message
- coin boxes



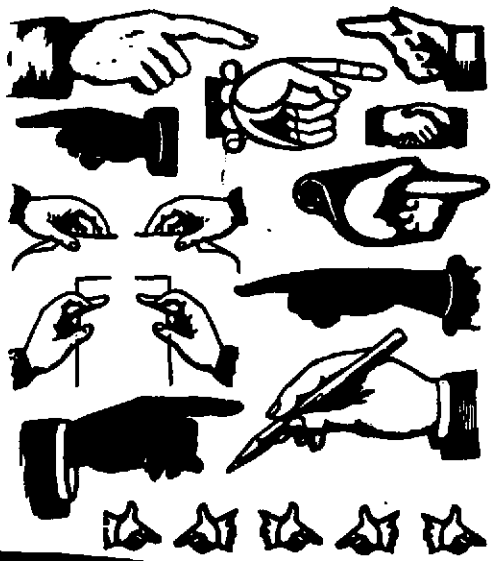
.16 = 1/6

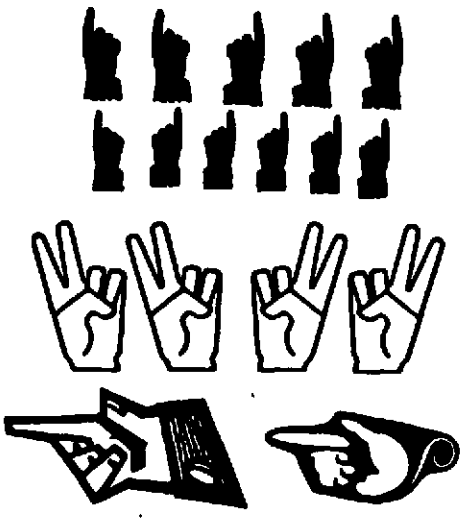
1.7
4.46
6.16

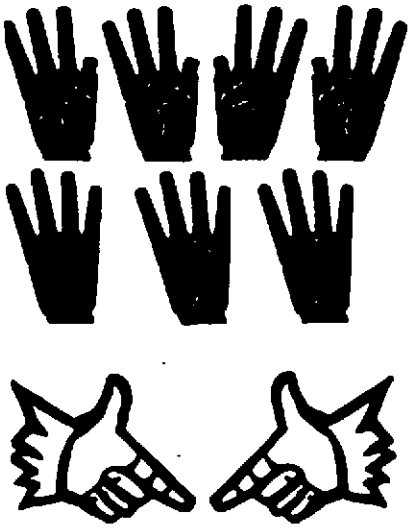
.06 = 1/16

.25 = 1/4"

1.6
4.5
6.1







Some-one should steer the conversation towards the most important point... Efrim's insistance that CM not have approval (necessary to keep x.dot commercially viable)

This would best be done by making a counterproposal structured like the cover letter agreement.

How To Use COMMUNITY MEMORY

Always read the question at the top of the screen.

If your answer is yes, press [redacted]

If your answer is no, press NO

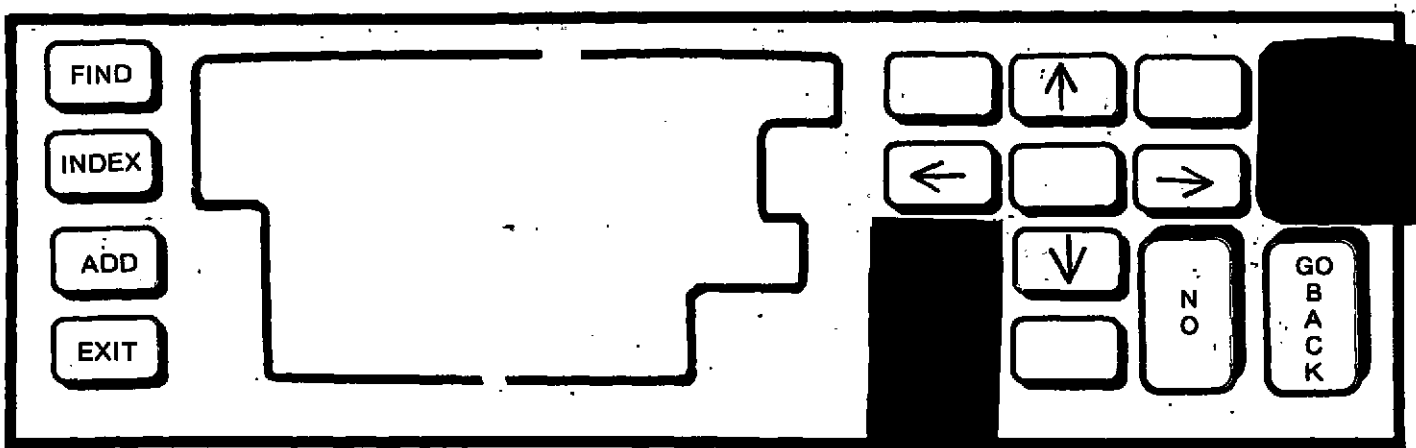
If you don't understand, press HELP

Press FIND to look at messages by browsing through the message titles.

Press INDEX to use a search word to find certain types of messages.

[redacted]ssage.

Use the arrow keys to move up, down, left, and right when writing messages and to move the highlighting to select message titles and index words.



Size = 10

32 units

Despite glowing reports in the press, ~~all is not well with~~ the computer industry is not without its social problems. "Thriving" Silicon Valley is witnessing layoffs and factories moving overseas, amidst reports of ~~white~~ the "clean" electronics ~~assembly~~ groundwater pollution by manufacturing businesses.

As disturbing as these reports might be, they pale beside the ~~direct~~ possible social effects of the coming "information utilities." These are the systems that allow you to shop, read the newspaper, make airline reservations, etc. from a computer hookup in your own home. These systems may be criticized from several angles: they reduce social contact, increase opportunities for surveillance & record keeping, and may ~~divide~~ widen the gap between the lifestyles of the rich & poor. A criticism not often made, and to our thinking more important, is that they are consciously designed to blur the distinction between information and advertising.

We at the Community Memory Project think that there are better ways to arrive at truth than by accepting it from those rich enough to afford commercials. This terminal is part of a demonstration that computers can make communications more democratic, not less.

Raptor Systems, Inc.

324 South Main Street, Suite 1, Stillwater, Minnesota 55082 Phone (612) 430-2980

Preparation: Byliners Communications (612) 426-4038

Contact: Gary Gerds, Raptor Systems (612) 430-2980

FOR IMMEDIATE RELEASE

RAPTOR SYSTEMS

IS NEW NAME FOR PHOENIX

Phoenix Performance Systems, a nationally known developer of computer training products, has changed its name to Raptor Systems, Inc., effective July 1, 1984.

The change reflects the company's continuing expansion combining custom design with the development of new products under the Raptor name, according to Patrick Gerkey, co-founder and president of the Stillwater, Minnesota based company since 1978.

"The new identity will also help us avoid confusion with similar names and product lines in the micro-systems market," Gerkey said.

The company specializes in the design and development of self-instructional computer learning systems including on-screen courseware and custom-designed training products for new computer users.

The products currently available from Raptor include the AUTHOR® and the AUTHOR PLUS T.M. Computer Authoring Systems sold to corporations, educators and government agencies, and the PHASTRAC T.M. series of computer lessons for the OEM and retail markets.

The two authoring systems make it possible for non-technical, inexperienced computer users to create on-line, interactive computer lessons on any topic. They are moderately priced and compatible with most micro-computers.

-- more --

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

Browse Titles
Use Index

MESSAGE TITLES (Newest to oldest)

(752 messages found)

752. energy fools the magician
751. WE HAVE TO REGISTER PEOPLE TO VOTE
750. nunce fui sorcal ni a avido plumage mas ordinario
749. Volvo station wagon -- for sale CHEAP
748. technical aid to Nicaragua
747. Vintage LunchBoxes bought or sold
746. Cartoon ideas wanted
745. Bike-Run-Walk Jolon CA to San Miguel CA Oct.7
744. Upcoming events at La Pena
743. Suggestions to improve Community Memory

ANSWER QUESTION
BY PRESSING
YES or NO KEYS.

If confused
press HELP key.

YOU ARE NOW
Reading Messages

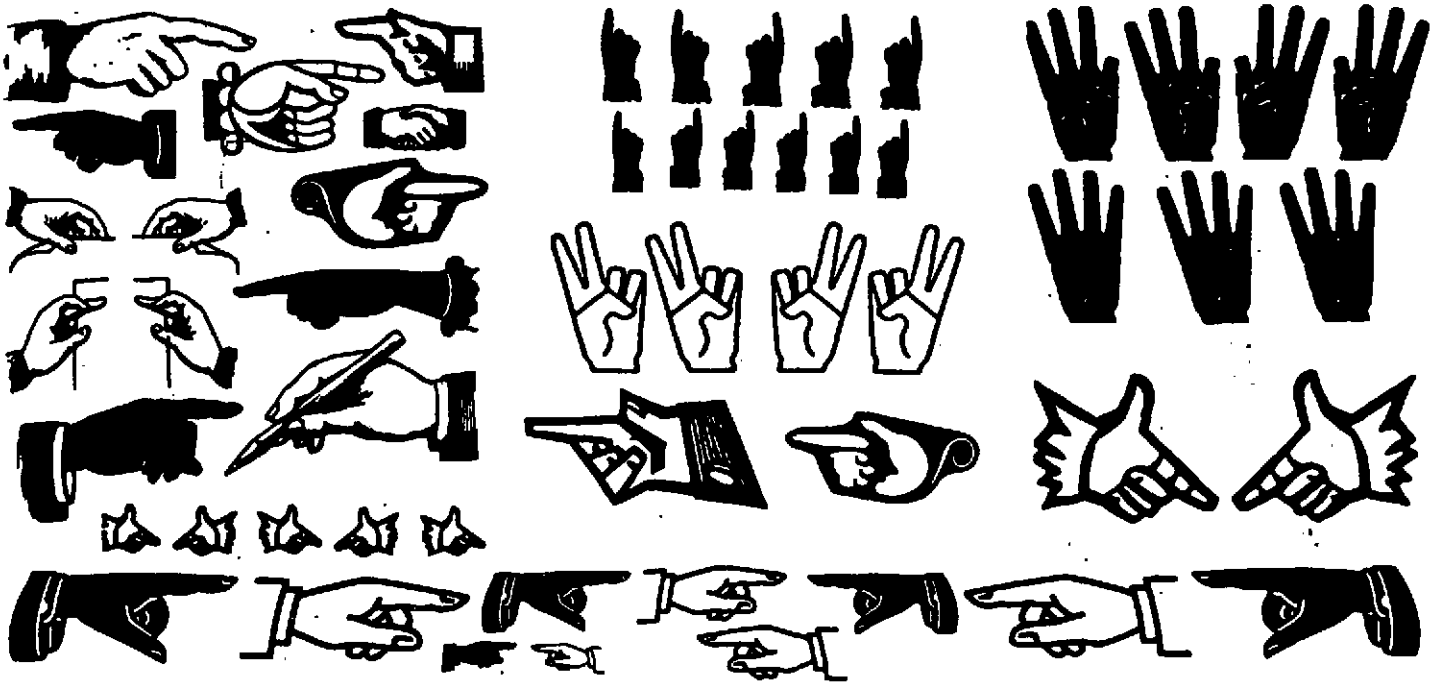
Browse Titles
Use Index

INDEX WORDS: CLASSES

(23 messages found)

MESSAGE FROM LAST BROWSE WITH: CLASSES
MESSAGES JUST FOUND WITH: CLASSES

- Birthways: the East Bay Childbirth Center
- NOLO News - the legal self-help newspaper
- Wallflower Order Dance Workshop
- Drowning in Information?
- Berkeley Child Care Resource Center
- Media Alliance
- APTOS MIDDLE SCHOOL
- take acting classes
- learn french by conversation
- tai chi instruction



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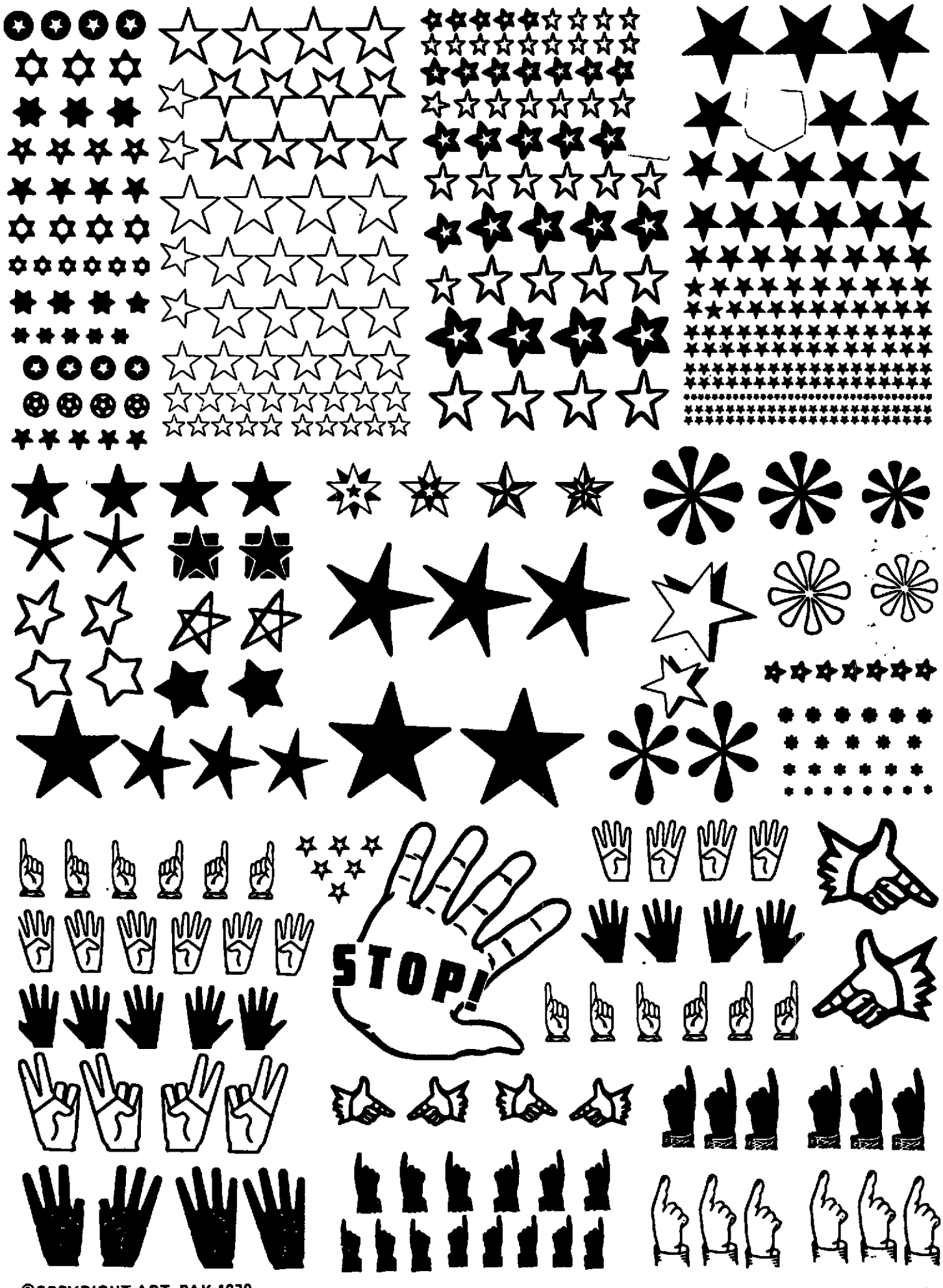

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Ellen M. DiNucci

12503 West Alameda Drive, Lakewood, Colorado 80228 (303) 989-5392

July 30, 1984

Sandy Emerson
Journal of Community Communications
Village Design
P.O. Box 996
Berkeley, CA 94701

Dear Ms. Emerson:

Please consider me for your open positions which may utilize my talents and/or abilities. I have enclosed a resume for your perusal.

I will be attending John F. Kennedy University, Orinda, California, starting in the Fall as a student in the master's degree program in Clinical Holistic Health Education. My concentration will be in nutrition.

As you may know from my resume, I have written press releases, articles for newsletters and a newspaper, and some promotional copy; produced membership directories; designed some cover art and flyers; done research and public relations work; coordinated direct mail production through lettershop services and mailing operations; and performed word processing on a Wang and a Wang VS. I also have typing, dictaphone, telex, and phone answering skills.

In addition to my office experience, I've participated in numerous transpersonal psychology seminars and workshops as well as various volunteer, educational, and sports-related activities.

At present I am doing work for several temporary agencies in the Denver, Colorado, area.

I plan on being in San Francisco during the week of August 12 to locate housing and employment. At that time or prior to that, I will contact you to see if we can set up an appointment.

I look forward to meeting you.

Very truly yours,

Ellen M. DiNucci

Ellen M. DiNucci

Enclosures

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TITLE: Volvo Station wagon -- for sale CHEAP
AUTHOR: Jerry

INDEX WORDS: VOLVO CAR AUTOMOBILE STATION WAGON

1963 Volvo station wagon for sale. Uses a little oil, not much rust. $550 or best offer.

Call Jerry at 543-1234, evenings.

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