 ASHTON·TATE

## FULLWRITE PROFESSIONAL
## FACT SHEET

**FullWrite Professional** is Ashton-Tate's state-of-the-art, second generation word processing product for business and professional users of the Apple Computer, Inc.'s Macintosh family of personal computers. FullWrite combines the features of three separate applications -- word processing, desktop publishing and graphics -- in one completely WYSIWYG (what-you-see-is-what- you-get) program that allows users to create and manipulate text and graphics.

FullWrite Professional guides users through the entire document creation process, from initial concept through the printed page. "Document integrated outlining," which automatically updates an outline as a document evolves, helps during the brainstorming stage to structure documents. Page layout features with a built-in draw environment let users create graphics as they write and automatically wrap text around them. Sophisticated group productivity features allow members of work groups to write posted notes for comments on documents.

## FEATURES AND BENEFITS

### DOCUMENT INTEGRATED OUTLINING

- Multiple outlines within one document; hide/show outline format.
- Restructure outline and document in show outline.
- Collapse and expand items and groups of items; independent display of bodies and/or headlines.
- Automatic renumbering.
- User-defined labeling styles.
- Legal style indentation.

### ADVANCED WORD PROCESSING FEATURES

- Completely WYSIWYG (what-you-see-is-what-you-get) environment.
- Automatic generation and dynamic updating of table of contents, endnotes, bibliography and index.
- Automatic placement and numbering of footnotes, endnotes and figures.
- "Smart" headers and footers.
- Search and replace on any text attribute; search and replace also includes wildcards.
- Multiple columns on screen.
- Full keyboard shortcuts of all operations.
- Full undo.

### Text Formatting features

- Individual base styles for all document elements.
- Style sheets with hot-linked updates.
- Custom text styles including laser gray scale, custom superscripts/subscripts and small caps.
- Absolute or proportional leading and custom paragraph spacing.
- Text rulers allow independently formatted text within a column.
- Automatic repagination.

### Text Management

- Automatic hyphenation with de-hyphenate and never-hyphenate selections.
- Kerning.
- Automatic cursor slanting for italic text.
- Information summary of document and/or selected text includes number of characters, words, lines, paragraphs, pages and readability index.

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### New Productivity Tools

- Browser for all document elements.
- Full cursor key support.
- Numeric keypad toggles to emulate IBM cursor controls.
- Show and browse facing pages.

### Special Printing Options

- Guttering.
- Double-sided, two-up, collated and reverse-order printing.
- Prints registration marks and line numbers.
- Creates and prints letterhead and stationery.
- Prints background EPSF, PICT and PAINT images.

### Intelligent File Handling

- Imports and exports files from other software programs. Directly imports and exports files from dBASE Mac and Full Impact. Imports MultiMate Advantage II, MacWrite 2.2, MacWrite 4.5, Microsoft Word 3.0, FullWrite Document and FullWrite Stationery. Exports text to MacWrite 4.5, FullWrite Document and FullWrite Stationery.
- Outputs PostScript files.

## PAGE LAYOUT FEATURES WITH BUILT-IN DRAW ENVIRONMENT

### Page Layout

- Advanced graphics formatting. Text automatically wraps around irregularly shaped objects.
- Multiple column sizes mixed on a single page.
- Intelligent document formatting for left and right pages.
- Sidebars with optional borders and drop shadows.
- Horizontal and vertical column rules.
- All features format to and print to a resolution of 1/10,000 of an inch (printer specific)

### Complete Graphics Environment

- Bezier curves with real time-interactive editing and control points.
- Full support for high resolution scaling of bitmaps and scanned images.
- Powerful text handling.
- Laser gray scales and patterns.

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## SOPHISTICATED GROUP PRODUCTIVITY FEATURES

- Posted notes for comments and reminders.
- Automatic highlighting of revisions.
- Display and print change bars.
- Strikeout text style for marking deletions.
- Full document work history includes original author, date created, last edited by, last date altered, number of work sessions, time invested in document and total keystrokes.

## SYSTEM REQUIREMENTS

- Macintosh II, Macintosh SE, Macintosh Plus and Macintosh 512E with 1 MB of RAM.
- Two 800k diskette drives or hard disk (recommended).
- Provides full support for expanded memory, accelerator boards and large screen displays.
- Fully compatible with all Apple-supported printers; and it works with all PostScript compatible output devices.

## AVAILABILITY AND PRICING

- Suggested retail price is $395.
- Product now available.

### # # #

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