

INTERVIEW SUMMARY

Applicant \_\_\_\_\_

Interviewer \_\_\_\_\_

Mos. of Experience \_\_\_\_\_

Date \_\_\_\_\_

The applicant should answer each of the following:

1. What is his general area of interest (check one)

Scientific \_\_\_\_\_ Commercial \_\_\_\_\_ Systems \_\_\_\_\_

Other (explain) \_\_\_\_\_

\_\_\_\_\_

2. What is his specific technical capability in his area of interest?

\_\_\_\_\_

\_\_\_\_\_

3. What is his management capability? (e.g., project leader; manager, etc.)

\_\_\_\_\_

\_\_\_\_\_

4. Has he ever had financial responsibility for programming work? (e.g., proposals, budgets, etc.)

\_\_\_\_\_

5. What training has the applicant completed? (e.g., programming or language school, machine instruction, etc.)

\_\_\_\_\_

\_\_\_\_\_

6. What peripherals does he know? (Note any special purpose, e.g., display, real-time, etc.)

\_\_\_\_\_

\_\_\_\_\_

7. What languages does he know?

\_\_\_\_\_

\_\_\_\_\_

8. What operating systems has he used?

\_\_\_\_\_

\_\_\_\_\_

9. Why is he applying to CUC?

\_\_\_\_\_  
\_\_\_\_\_

10. What does person think he can get from or do for CUC?

\_\_\_\_\_  
\_\_\_\_\_

11. Comment on his appearance.

\_\_\_\_\_  
\_\_\_\_\_

12. Does he answer questions well?

\_\_\_\_\_  
\_\_\_\_\_

13. Is his personality such that he could fit well with our people?

\_\_\_\_\_  
\_\_\_\_\_

14. Do you feel he fits the consulting atmosphere?

\_\_\_\_\_  
\_\_\_\_\_

15. General comments and recommendations.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Do you recommend for hire? \_\_\_\_\_ If no, why not?  
\_\_\_\_\_

17. If yes, what category? (Programmer, analyst, etc.)

\_\_\_\_\_  
\_\_\_\_\_

18. How quickly do we have to act to get this applicant if we want him?

\_\_\_\_\_  
\_\_\_\_\_

REFERRAL CONTROL

Date Rcvd CUC \_\_\_ / \_\_\_ / \_\_\_ Referred to \_\_\_ / \_\_\_ / \_\_\_ Applicant Notified \_\_\_ / \_\_\_ / \_\_\_

Referred by \_\_\_\_\_ Date Rcvd \_\_\_ / \_\_\_ / \_\_\_ Summary Returned \_\_\_ / \_\_\_ / \_\_\_

Date Referred \_\_\_ / \_\_\_ / \_\_\_ Applic. Contacted \_\_\_ / \_\_\_ / \_\_\_ Applic. Notified \_\_\_ / \_\_\_ / \_\_\_